



OPEN SESSION

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, February 16, 2021 - 9:30 a.m.
Laguna Woods Village Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

NOTICE OF MEETING AND AGENDA

The purpose of this meeting is to conduct the regular Third Mutual Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call meeting to order / Establish Quorum – President Parsons**
- 2. Pledge of Allegiance – Director McCary**
- 3. Acknowledge Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. January 8, 2021 – Special Open Meeting (Election)
 - b. January 11, 2021 – Special Open Meeting (VMS Appointment)
 - c. January 19, 2021—Regular Board Meeting
- 6. Report of the Chair**
- 7. Open Forum (Three Minutes per Speaker) - *At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Member should call (949) 268-2020 or email meeting@vmsinc.org to request to speak***
- 8. Responses to Open Forum Speakers**
- 9. CEO/COO Report**

10. Consent Calendar - *All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.*

- a. Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of December 2020, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.
- b. **RECOMMENDATION FROM THE LANDSCAPE COMMITTEE:**
 - (1) Recommendation to Approve Tree Removal Request: 4026-2G (Kim) – Two Canary Island Pine trees
 - (2) Recommendation to Deny the Tree Removal Request: 5333-B Bahia Blanca (Hsu) – One Camphor Tree
 - (3) Recommendation to Deny the Tree Removal Request: 5589-A (Pullman) – Bottle Brush Tree
 - (4) Proposed All Inclusive Resolution Regarding Tree Trimming, Tree Topping, Fruit Tree Maintenance and Tree Removal Guidelines
- c. Approve the Resolution Updating the Committee Appointments

11. Unfinished Business -- NONE

12. New Business

- a. Entertain a Motion to Introduce a Resolution for Barbeque Rules and Regulations **(FEBRUARY Initial Notification—Must postpone 28-days for member review and comment to comply with Civil Code §4360)**
- b. Entertain a Motion to Introduce a Resolution for a Social Media Use Policy **(FEBRUARY Initial Notification—Must postpone 28-days for member review and comment to comply with Civil Code §4360)**

13. Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Mutchnick. The committee met on February 2, 2021; next meeting March 2, 2021, at 1:30 p.m. as a virtual meeting
 - (1) Treasurer's Report
 - (2) Third Finance Committee Report
 - (3) Resales/Leasing Reports
- b. Report of the Architectural Controls and Standards Committee – Director Parsons. The committee met on January 25, 2021; next meeting February 22, 2021 at 9:30 a.m. as a virtual meeting.
- c. Report of the Communications Committee – Director McCary. The committee meeting was held on January 13, 2021; next meeting TBA.

- d. Report of the Maintenance and Construction Committee – Director Mutchnick. The committee met on January 4, 2021; next meeting March 1, 2021 at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Parking and Golf Cart Subcommittee – Director Dotson. The subcommittee met on January 20, 2021 at 2 p.m. as a virtual meeting; next meeting TBA.
 - (2) Garden Villa Rec. Room Sub-Committee – Director Jarrett. The next committee meeting will be held on February 23, 2021 at 1:30 p.m.
- e. Report of the Landscape Committee – Director Jarrett. The committee met on February 4, 2021; next meeting March 4, 2021 at 9:30 a.m. as a virtual meeting.
- f. Report of the Water Committee – Director Rane-Szostak. The committee meeting was held on January 20, 2021; next meeting TBA.
- g. Report of the Resident Policy and Compliance Task Force – Director Jarrett. The task force met on February 3, 2021; next meeting March 30, 2021 at 9:30 a.m. as a virtual meeting.

14. GRF Committee Highlights

- a. Community Activities Committee – Director Karimi. The committee met on February 11, 2021; next meeting March 11, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – Director Bhada. The committee met on October 27, 2020; next meeting TBA.
- b. GRF Finance Committee – Director Mutchnick. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.
- c. GRF Landscape Committee – Director Jarrett. The committee met on November 30, 2020; next meeting March 10, 2021, at 1:30 p.m. as a virtual meeting.
- d. GRF Maintenance & Construction Committee – Director Frankel – The committee met on February 10, 2021; next meeting April 14, 2021, at 9:30 a.m. as a virtual meeting.
 - (1) Clubhouse 1 Renovation Ad Hoc Committee – Director Engdahl. The committee met on September 2, 2020; next meeting TBA.
- e. Media and Communications Committee – Director McCary. The committee met on January 18, 2021; next meeting February 22, 2021, at 11:30 a.m. as a virtual meeting.

- f. Mobility and Vehicles Committee – Director Karimi – The committee met on February 3, 2021; next meeting April 7, 2021, at 1:30 p.m. as a virtual meeting.
- g. Security and Community Access Committee – Director Bhada. The committee met on December 28, 2020; next meeting February 22, 2021 at 1:30 p.m. as a virtual meeting.
 - (1) Disaster Preparedness Task Force – Director McCary. The task force met on January 26, 2021; next meeting March 30, 2021 at 9:30 a.m. as a virtual meeting
- h. Report of the Laguna Woods Village Traffic Hearings – Director Dotson. The hearings were held on January 20, 2021; next meeting February 17, 2021 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.
- i. GRF Strategic Planning Ad Hoc Committee – Director Mutchnick. The committee met on December 30, 2020; next meeting TBA.
- j. Budget Ad Hoc Committee – Director Mutchnick. The next meeting TBA.

15. Future Agenda Items-- *All matters listed under Future Agenda Items are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- a. Parking Report
- b. Resident Suggestion Program
- c. Alterations Review
- d. Property and Casualty Insurance
- f. Presentation from El Toro Water District

16. Director's Comments

17. Recess - *At this time the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Session Agenda

Approval of Agenda

Approval of the Minutes

(a) January 6, 2021 – Special Closed Session

(b) January 19, 2021—Regular Closed Session

Discuss and Consider Member Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

Discuss COVID-19 Matters

18. Adjourn



OPEN MEETING

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS
OF THIRD LAGUNA HILL MUTUAL,
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Friday, January 8, 2021, at 11:30 a.m.
24351 El Toro Road, Laguna Woods, California
VIRTUAL MEETING**

**The purpose of this meeting is tabulate the ballots for the Third Mutual Annual Election to vote for the
restatement of the Third Bylaws and CC&Rs in accordance with Civil Code §5110**

Third Members only may address the Board of Directors or the Inspector of Elections. The Board reserves the right to limit the total amount of time allotted for member comments. Member should call (949) 268-2020 or email meeting@vmsinc.org to request to speak

Directors Present: Steve Parsons, Annie McCary, Cush Bhada, Lynn Jarrett, John Frankel, Ralph Engdahl, Robert Mutchnick, Craig Wayne, Reza Karimi, Debbie Dotson, Donna Rane-Szostak

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Eileen Paulin, Cheryl Silva, Joi Lipari, and Grant Schultz

Others Present: Sandra Gottlieb, Esq.
Catherine Burkhart, Andrew Burkhart of Unilect Election Services

- 1. Call Meeting to Order / Establish Quorum – President Parsons**
President Parsons announced at 11:00 a.m. that due to technical difficulties the meeting will begin at 11:30 a.m. President Parsons called the meeting to order at 11:33 a.m. and announced that a quorum was present.
- 2. State Purpose of Meeting – President Parsons**
President Parsons stated the purpose of the meeting was to tabulate the ballots for the Third Mutual Annual Election to vote for the restatement of the Third Bylaws and CC&Rs.
- 3. Acknowledgement of Inspector of Election – Catherine Burkhart, Unilect Election Services**
President Parsons introduced Catherine Burkhart of Unilect Election Services. Catherine Burkhart, Inspector of Election, explained the counting of the ballot process. The Inspector of Election received 3,861 ballots and 35 duplicate ballots. The Inspector of Election opened up the meeting for member comments.

Third Board Special Meeting (Open)
January 8, 2021
Page 2 of 4

4. Member Comments

Eileen Paulin read member comments and the Inspector of Election answered the questions.

- A Member asked if the ballots were opened prior to today and has any results prior to this meeting been provided to the board prior to this meeting?
- The Inspector of Elections commented that no ballots were opened prior to this meeting and no results have been reported prior to this meeting.

5. Counting of the 2020 Ballots for the Restatement of the Third Bylaws & CC&Rs (by mutual)

- The Inspector of Elections counting of the ballots commenced at 11:40 a.m.
- The Inspector of Elections finished inspection and opening of the ballots at 3:14 p.m.
- The Inspector of Elections corrected damaged ballots at 3:35 p.m.
- The Inspector of Elections ran a logic and accuracy test of the ballot counting system at 4:52 p.m.
- The Inspector of Elections finished processing the ballots through the ballot counting machine at 5:36 p.m.

Catherine Burkhardt, Inspector of Election, answered additional questions from the members.

6. Announcement of Ballot Results – Catherine Burkhardt, Unilect Election Service

Catherine Burkhardt, Inspector of Elections announced the results of Third Mutual Tracts 23-84. For the Third Bylaws/CC&R restatement vote, the approval of 67% of the entire membership and 67% of the members of each tract was required to approve the restated Bylaws/CC&Rs. Fifty of the fifty-nine Third Mutual Tracts voted in favor of the restatement of the Third Bylaws and CC&Rs by more than 67% and nine of the Third Mutual Tracts voted against the restatement of the Third Bylaws and CC&Rs by not reaching the required 67% approval requirement. The overall vote was 72.97% voted "YES" and 27.03% voted "NO." There were 3,856 votes cast. Because a 67% vote was not obtained for each of the 59 tracts individually, the restatement vote did not pass. The individual voting results for each of the 59 tracts are as follows and the certified elections results are as follows:

Tract 22	Yes: 76.27%	No: 23.73%
Tract 23	Yes: 69.14%	No: 30.86%
Tract 24	Yes: 73.56%	No: 26.44%
Tract 25	Yes: 74.00%	No: 26.00%
Tract 26	Yes: 70.31%	No: 29.69%
Tract 27	Yes: 68.49%	No: 31.51%
Tract 28	Yes: 77.00%	No: 23.00%
Tract 29	Yes: 64.41%	No: 35.59%
Tract 30	Yes: 75.47%	No: 24.53%
Tract 31	Yes: 77.45%	No: 22.55%
Tract 32	Yes: 81.36%	No: 18.64%
Tract 33	Yes: 80.00%	No: 20.00%
Tract 34	Yes: 68.83%	No: 31.17%
Tract 35	Yes: 79.25%	No: 20.75%
Tract 36	Yes: 71.19%	No: 28.81%
Tract 37	Yes: 64.29%	No: 35.71%

Third Board Special Meeting (Open)

January 8, 2021

Page 3 of 4

Tract 38	Yes: 69.51%	No: 30.49%
Tract 39	Yes: 79.17%	No: 20.83%
Tract 40	Yes: 76.47%	No: 23.53%
Tract 41	Yes: 73.33%	No: 26.67%
Tract 42	Yes: 70.37%	No: 29.63%
Tract 43	Yes: 65.52%	No: 34.48%
Tract 44	Yes: 83.33%	No: 16.67%
Tract 45	Yes: 71.93%	No: 28.07%
Tract 46	Yes: 76.74%	No: 23.26%
Tract 47	Yes: 86.54%	No: 13.46%
Tract 48	Yes: 77.27%	No: 22.73%
Tract 49	Yes: 68.92%	No: 31.08%
Tract 51	Yes: 75.00%	No: 25.00%
Tract 52	Yes: 78.05%	No: 21.95%
Tract 53	Yes: 77.59%	No: 22.41%
Tract 54	Yes: 58.49%	No: 41.51%
Tract 55	Yes: 64.00%	No: 36.00%
Tract 56	Yes: 80.70%	No: 19.30%
Tract 57	Yes: 77.33%	No: 22.67%
Tract 58	Yes: 71.43%	No: 28.57%
Tract 59	Yes: 72.60%	No: 27.40%
Tract 60	Yes: 72.03%	No: 27.97%
Tract 61	Yes: 54.00%	No: 46.00%
Tract 62	Yes: 59.46%	No: 40.54%
Tract 63	Yes: 69.81%	No: 30.19%
Tract 64	Yes: 73.68%	No: 26.32%
Tract 65	Yes: 69.77%	No: 30.23%
Tract 66	Yes: 77.78%	No: 22.22%
Tract 68	Yes: 76.74%	No: 23.26%
Tract 69	Yes: 82.05%	No: 17.95%
Tract 70	Yes: 80.43%	No: 19.57%
Tract 71	Yes: 70.73%	No: 29.27%
Tract 72	Yes: 67.69%	No: 32.31%
Tract 73	Yes: 81.25%	No: 18.75%
Tract 74	Yes: 73.47%	No: 26.53%
Tract 75	Yes: 69.05%	No: 30.95%
Tract 77	Yes: 75.00%	No: 25.00%
Tract 78	Yes: 86.44%	No: 13.56%
Tract 80	Yes: 75.56%	No: 24.44%
Tract 81	Yes: 65.52%	No: 34.48%
Tract 82	Yes: 83.33%	No: 16.67%
Tract 83	Yes: 69.09%	No: 30.91%
Tract 84	Yes: 58.33%	No: 41.67%

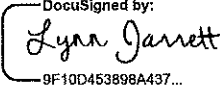
The election results were certified and notarized.

Third Board Special Meeting (Open)
January 8, 2021
Page 4 of 4

Sandra Gottlieb, Esq. congratulated the board on their hard work.

7. Adjournment

The meeting was adjourned at 7:28 p.m.

DocuSigned by:

9F10D453898A437...

Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills

18:04:44 08-Jan-2021 / Page 1

Yes	72.97%	2805
No	27.03%	1039
Total	100.00%	3844

CALIFORNIA JURAT

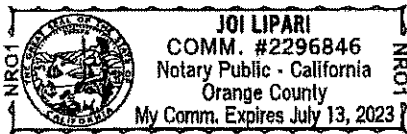
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

J. Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
022 Tract 22
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 59

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 76.27% . . . 45
No 23.73% . . . 14
Total 100.00% . . . 59

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

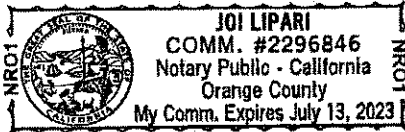
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
024 Tract 24
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 88

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	73.56%	. . .	64
No	26.44%	. . .	23
Total	100.00%	. . .	87

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

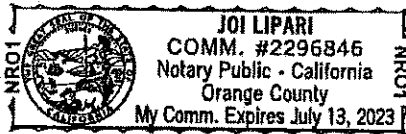
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State of California)

County of Orange)

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of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____



Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

(Vote for not more than one)			
Yes		69.14%	56
No		30.86%	25
Total		100.00%	81

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Agenda #5a
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CALIFORNIA JURAT

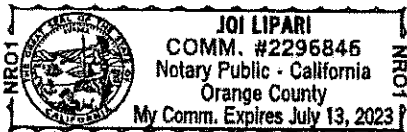
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State of California)

County of Orange)

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(Seal)

Signature Joi Lipari

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____



Totals
 Ballots Cast 50

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	74.00% . . .	37
No	26.00% . . .	13
Total	100.00% . . .	50

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

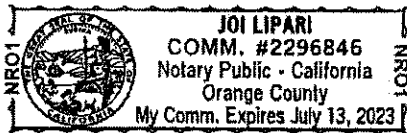
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

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of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
026 Tract 26
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 64

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 70.31% . . . 45
No 29.69% . . . 19
Total 100.00% . . . 64

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

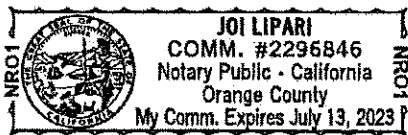
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

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of January, 20 21, by Catherine Burkhardt

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who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
027 Tract 27
17:38:55 08-Jan-2021 / Page 1



Totals 73
Ballots Cast 73

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 68.49% . . . 50
No 31.51% . . . 23
Total 100.00% . . . 73

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

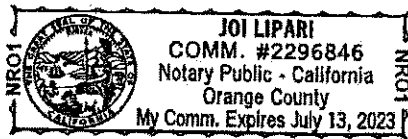
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State of California)

County of Orange)

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of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

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<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
028 Tract 28
17:38:55 08-Jan-2021 / Page 1



Totals 102
Ballots Cast

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	77.00%	77
No	23.00%	23
Total	100.00%	100

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

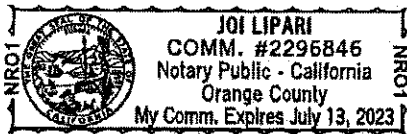
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature JOI Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
029 Tract 29
17:38:55 08-Jan-2021 / Page 1



Totals 118
Ballots Cast 118

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 64.41% . . . 76
No 35.59% . . . 42
Total 100.00% . . . 118

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

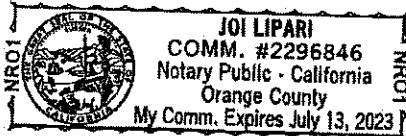
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature J. Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
030 Tract 30
17:38:55 08-Jan-2021 / Page 1



Totals 107
Ballots Cast

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 75.47% . . . 80
No 24.53% . . . 26
Total 106

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

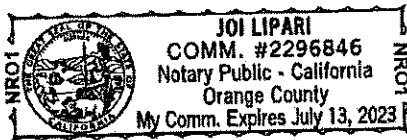
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Bulchait

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
031 Tract 31
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Totals
Ballots Cast 102

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 77.45% . . 79
No 22.55% . . 23
Total 100.00% . . 102

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

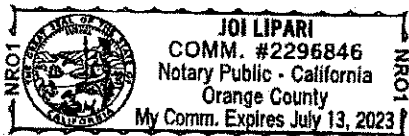
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 118

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	81.36%	96
No	18.64%	22
Total	100.00%	118

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

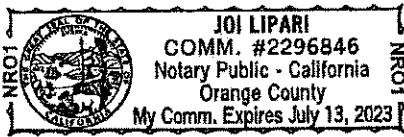
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Bulkhauf

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
033 Tract 33
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Totals 75
Ballots Cast 75

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	80.00%	60
No	20.00%	15
Total	100.00%	75

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

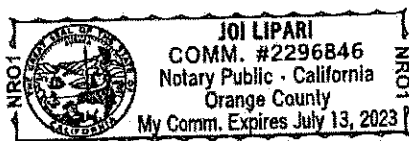
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:
Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
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 17:38:55 08-Jan-2021 / Page 1



Totals 77
 Ballots Cast 77

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)
 Yes 68.83% . . . 53
 No 31.17% . . . 24
 Total 100.00% . . . 77

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

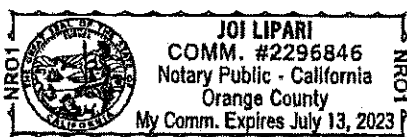
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by _____

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature _____

JOI LIPARI

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 035 Tract 35
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Totals 53
 Ballots Cast 53

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	79.25% . . .	42
No	20.75% . . .	11
Total	100.00% . . .	53

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

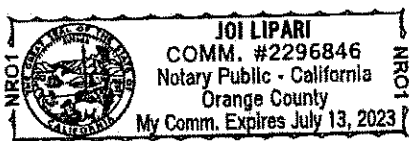
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipa

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
036 Tract 36
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 59

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 71.19% . . . 42
No 28.81% . . . 17
Total 100.00% . . . 59

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

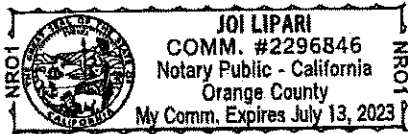
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
037 Tract 37
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 56

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 64.29% . . . 36
Yes 35.71% . . . 20
No 100.00% . . . 56
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

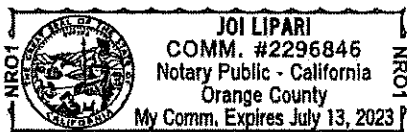
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
038 Tract 38
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 82

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 69.51% . . . 57
No 30.49% . . . 25
Total 100.00% . . . 82

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

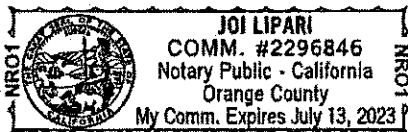
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> Form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 72

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	79.17%	. . .	57
No	20.83%	. . .	15
Total	100.00%	. . .	72

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

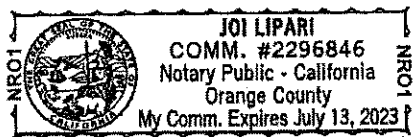
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
040 Tract 40
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 51

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	76.47%	39
No	23.53%	12
Total	100.00%	51

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

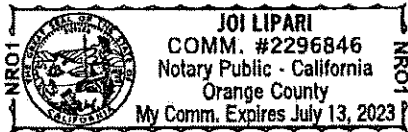
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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17:38:55 08-Jan-2021 / Page 1



Totals 45
Ballots Cast

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 73.33% . . . 33
Yes 26.67% . . . 12
No 100.00% . . . 45
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

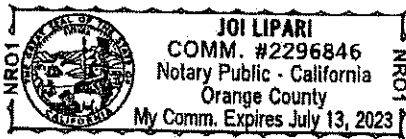
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
042 Tract 42
17:38:55 08-Jan-2021 / Page 1



Totals 54
Ballots Cast 54

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 70.37% . . . 38
No 29.63% . . . 16
Total 100.00% . . . 54

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

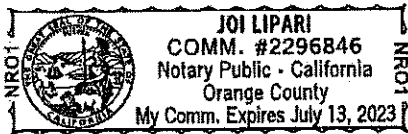
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by _____

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature JOI LIPARI

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 58

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	65.52% . . .	38
No	34.48% . . .	20
Total	100.00% . . .	58

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

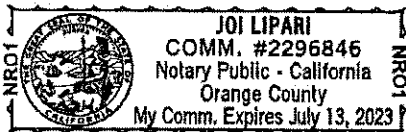
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by _____

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
044 Tract 44
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Totals
Ballots Cast 36

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 83.33% . . . 30
No 16.67% . . . 6
Total 100.00% . . . 36

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

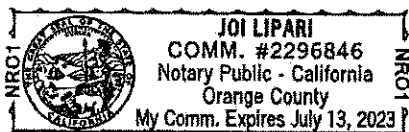
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
045 Tract 45
17:38:55 08-Jan-2021 / Page 1



Totals 57
Ballots Cast 57

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 71.93% . . . 41
No 28.07% . . . 16
Total 100.00% . . . 57

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

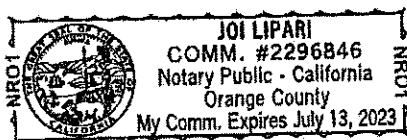
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
046 Tract 46
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Totals
Ballots Cast 43

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	76.74%	. . .	33
No	23.26%	. . .	10
Total	100.00%	. . .	43

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

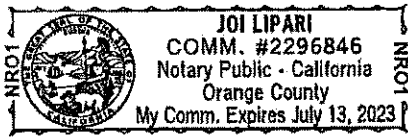
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Bukhart

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 53

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 86.54% . . . 45
No 13.46% . . . 7
Total 100.00% . . . 52

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

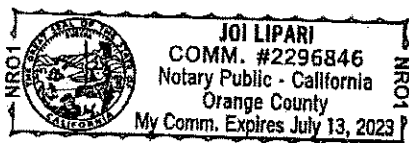
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
048 Tract 48
17:38:55 08-Jan-2021 / Page 1



Totals 66
Ballots Cast 66

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 77.27% . . . 51
Yes 22.73% . . . 15
No 100.00% . . . 66
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

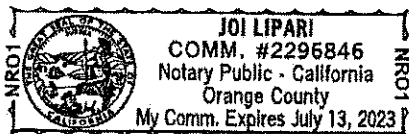
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 74

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 68.92% . . . 51
Yes 31.08% . . . 23
No 100.00% . . . 74
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

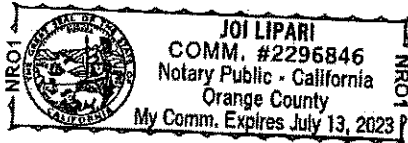
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals 88
Ballots Cast 88

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	75.00%	66
No	25.00%	22
Total	100.00%	88

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

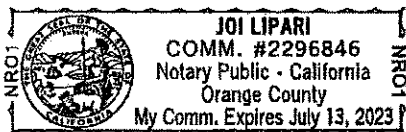
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals 82
Ballots Cast 82

Restatement of the Third Mutual
Bylaws and CC&Rs

(Vote for not more than one)			
Yes	78.05%		64
No	21.95%		18
Total	100.00%		82

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

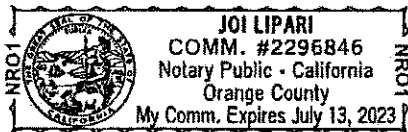
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
053 Tract 53
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 58

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	77.59%	. . .	45
No	22.41%	. . .	13
Total	100.00%	. . .	58

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

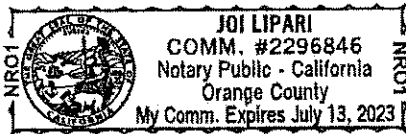
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Bulkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
054 Tract 54
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Totals
Ballots Cast 53

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 58.49% . . . 31
Yes 41.51% . . . 22
No 100.00% . . . 53
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

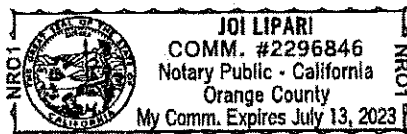
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:
Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals 50
Ballots Cast 50

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 64.00% . . . 32
No 36.00% . . . 18
Total 100.00% . . . 50

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

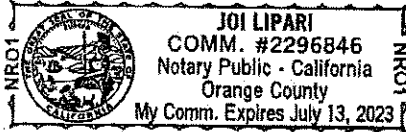
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhat

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
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Totals 57
 Ballots Cast 57

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	80.70%	46
No	19.30%	11
Total	100.00%	57

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

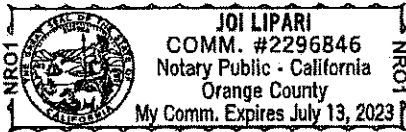
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
057 Tract 57
17:38:55 08-Jan-2021 / Page 1



Totals 75
Ballots Cast 75

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 77.33% . . . 58
Yes 22.67% . . . 17
No 100.00% . . . 75
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

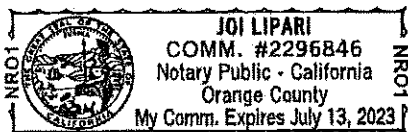
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



Signature

Joi Lipari

(Seal)

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals 70
Ballots Cast 70

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	71.43%	50
No	28.57%	20
Total	100.00%	70

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

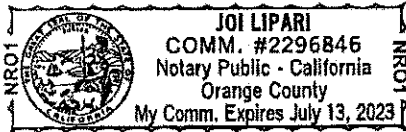
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 74

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 72.60% . . . 53
No 27.40% . . . 20
Total 100.00% . . . 73

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

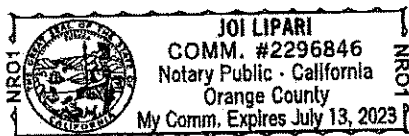
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this Jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
060 Tract 60
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Totals
Ballots Cast 119

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 72.03% . . . 85
Yes 27.97% . . . 33
No 100.00% . . . 118
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

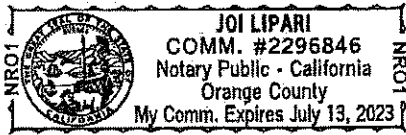
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



Signature Joi Lipari

(Seal)

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 061 Tract 61
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Totals 100
 Ballots Cast 100

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	54.00% . . .	54
No	46.00% . . .	46
Total	100.00% . . .	100

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

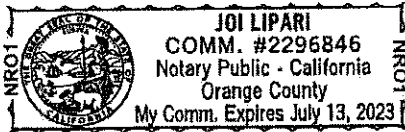
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

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of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 75

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	59.46%	44
No	40.54%	30
Total	100.00%	74

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

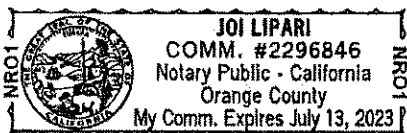
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of Identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p> <p></p> <p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals 53
Ballots Cast 53

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	69.81%	37
No	30.19%	16
Total	100.00%	53

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

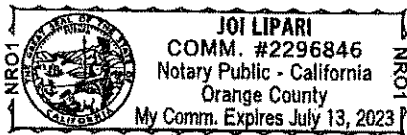
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State of California)

County of Orange)

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of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 064 Tract 64
 17:38:55 08-Jan-2021 / Page 1



Totals 39
 Ballots Cast

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one) 73.68% . . . 28
 Yes 26.32% . . . 10
 No 100.00% . . . 38
 Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

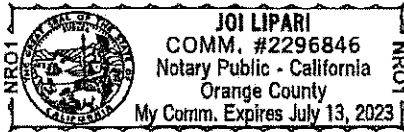
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State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
065 Tract 65
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Totals 43
Ballots Cast

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one) 69.77% . . . 30
Yes 30.23% . . . 13
No 100.00% . . . 43
Total

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

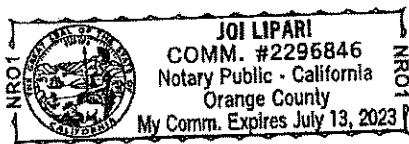
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State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 066 Tract 66
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Totals 36
 Ballots Cast 36

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	77.78%	28
No	22.22%	8
Total	100.00%	36

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

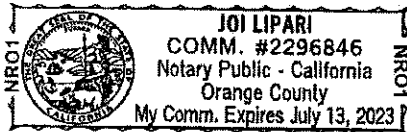
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
068 Tract 68
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Totals 43
Ballots Cast 43

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	76.74%	. . .	33
No	23.26%	. . .	10
Total	100.00%	. . .	43

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

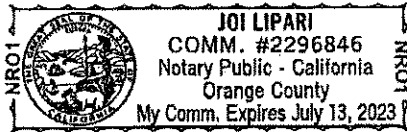
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
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Totals
Ballots Cast 39

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 82.05% . . . 32
No 17.95% . . . 7
Total 100.00% . . . 39

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

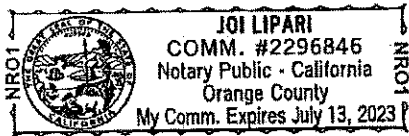
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State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 070 Tract 70
 17:38:55 08-Jan-2021 / Page 1



Totals
 Ballots Cast 46

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	80.43% . . .	37
No	19.57% . . .	9
Total	100.00% . . .	46

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

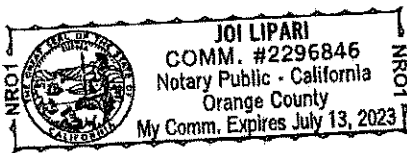
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 2021, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 071 Tract 71
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Totals 41
 Ballots Cast 41

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	70.73%	29
No	29.27%	12
Total	100.00%	41

We hereby certify that this statement of results is true:

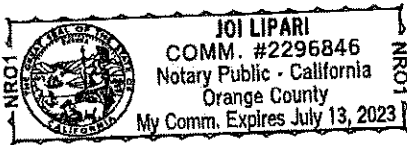
CALIFORNIA JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Orange)

Subscribed and sworn to (or affirmed) before me on this _____ day
 of January, 20 21, by Catherine Barkhart

proved to me on the basis of satisfactory evidence to be the person(s)
 who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Optional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s) <input type="checkbox"/> Describe: _____	

Third Laguna Hills Mutual
 Restatement of the Third Mutual Bylaws and CC&Rs Election
 January 8, 2021
 072 Tract 72
 17:38:55 08-Jan-2021 / Page 1



Totals 65
 Ballots Cast 65

Restatement of the Third Mutual
 Bylaws and CC&Rs
 (Vote for not more than one)

Yes	67.69% . . .	44
No	32.31% . . .	21
Total	100.00% . . .	65

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

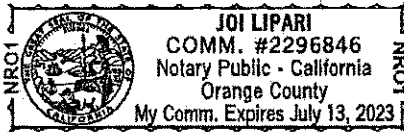
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
<p></p>	

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
073 Tract 73
17:38:55 08-Jan-2021 / Page 1



Totals 64
Ballots Cast 64

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 81.25% . . . 52
No 18.75% . . . 12
Total 100.00% . . . 64

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

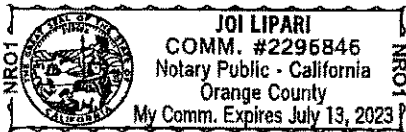
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information**Method of Affiant Identification**

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
074 Tract 74
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 50

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	73.47%	36
No	26.53%	13
Total	100.00%	49

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

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State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature

Joi Lipari

Optional Information

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Description of Attached Document

This certificate is attached to a document titled/for the purpose of

containing _____ pages, and dated _____.

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
075 Tract 75
17:38:55 08-Jan-2021 / Page 1



Totals 42
Ballots Cast 42

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 69.05% . . . 29
No 30.95% . . . 13
Total 100.00% . . . 42

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

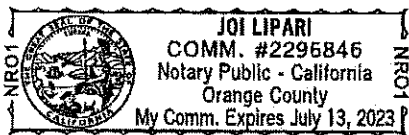
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)

Subscribed and sworn to (or affirmed) before me on this 8th day
of January, 20 21, by Catherine Burkhardt

proved to me on the basis of satisfactory evidence to be the person(s)
who appeared before me.



(Seal)

Signature Joi Lipari

Optional Information

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Description of Attached Document

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containing _____ pages, and dated _____

Additional Information	
Method of Affiant Identification	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification	<input type="radio"/> credible witness(es)
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
077 Tract 77
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 76

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	75.00%	. . .	57
No	25.00%	. . .	19
Total	100.00%	. . .	76

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

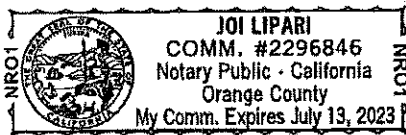
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Notary contact: _____	
Other _____	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
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Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
078 Tract 78
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 60

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	86.44%	. . .	51
No	13.56%	. . .	8
Total	100.00%	. . .	59

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

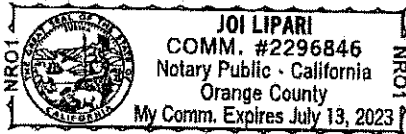
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Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
080 Tract 80
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 46

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 75.56% . . . 34
No 24.44% . . . 11
Total 100.00% . . . 45

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

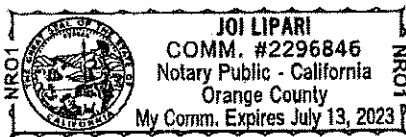
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Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
081 Tract 81
17:38:55 08-Jan-2021 / Page 1



Totals 58
Ballots Cast 58

Restatement of the Third Mutual			
Bylaws and CC&Rs			
(Vote for not more than one)			
Yes	65.52%	. . . 38
No	34.48%	. . . 20
Total	100.00%	. . . 58

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

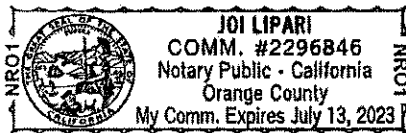
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Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
082 Tract 82
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 78

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	83.33% . . .	65
No	16.67% . . .	13
Total	100.00% . . .	78

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

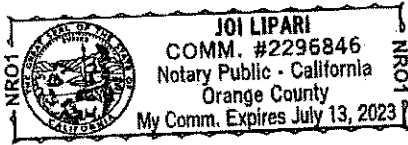
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(Seal)

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Proved to me on the basis of satisfactory evidence: <input type="radio"/> form(s) of identification <input type="radio"/> credible witness(es)	
Notarial event is detailed in notary journal on: Page # _____ Entry # _____	
Notary contact: _____	
Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____

Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
083 Tract 83
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 55

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)

Yes	69.09%	. . .	38
No	30.91%	. . .	17
Total	100.00%	. . .	55

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

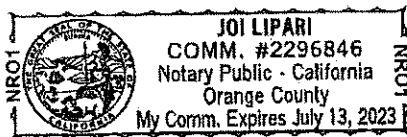
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Other	
<input type="checkbox"/> Affiant(s) Thumbprint(s)	<input type="checkbox"/> Describe: _____
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Third Laguna Hills Mutual
Restatement of the Third Mutual Bylaws and CC&Rs Election
January 8, 2021
084 Tract 84
17:38:55 08-Jan-2021 / Page 1



Totals
Ballots Cast 48

Restatement of the Third Mutual
Bylaws and CC&Rs
(Vote for not more than one)
Yes 58.33% . . . 28
No 41.67% . . . 20
Total 100.00% . . . 48

We hereby certify that this statement of results is true:

CALIFORNIA JURAT

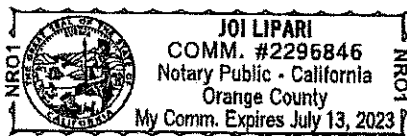
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Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:

☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____



OPEN MEETING

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS
OF THIRD LAGUNA HILL MUTUAL,
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, January 11, 2021, at 1:30 p.m.
24351 El Toro Road, Laguna Woods, California
VIRTUAL MEETING

The purpose of this meeting is to interview and appoint a VMS Board representative

Directors Present: Steve Parsons, Annie McCary, Cush Bhada, Lynn Jarrett, John Frankel, Ralph Engdahl, Robert Mutchnick, Craig Wayne, Reza Karimi, Debbie Dotson, Donna Rane-Szostak

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Catherine Laster, Cheryl Silva and Grant Schultz

Others Present: Sandra Gottlieb, Esq.

- 1. Call Meeting to Order / Establish Quorum – President Parsons**
President Parsons called the meeting to order at 1:30 p.m. and established that a quorum was present.
- 2. State Purpose of Meeting – President Parsons**
President Parsons stated that the purpose of this meeting is to interview and appoint a VMS/Third Board representative.
- 3. Approval of the Agenda**
By consensus, the agenda was approved without objection.
- 4. Introduce VMS/Third Board Candidates:**
President Parsons introduced the candidates:
Rosemary Quinn
Raquel Unger

Third Board Special Meeting (VMS Appointment)

January 11, 2021

Page 2 of 2

5. Candidate Statements, Interview and Vote for one VMS/Third Board Member (term ending in 2023 at the VMS Annual Meeting)

President Parsons gave each candidate five minutes to give an opening statement.

The board asked the candidates questions and gave them two minutes to respond to questions.

President Parsons gave each candidate three minutes to give a closing statement.

President Parsons had Grant Schultz, Assistant Corporate Secretary, explain the voting process. Each board member voted privately through the GoToMeeting chat box.

Director Dotson made a motion, seconded by Director McCary, to commence balloting and the motion passed without objection.

6. Counting of the Votes – Catherine Laster, Inspector of Election

Catherine Laster, Inspector of Election tabulated the votes and verified the vote with Grant Schultz, Assistant Corporate Secretary.

7. Announcement of Ballot Results – Corporate Secretary

Catherine Laster, Inspector of Election, announced the ballot results; Raquel Unger (9), Rosemary Quinn (1), Abstained (1). Raquel Unger is the new VMS/Third Board Representative.

8. Adjournment

The meeting was adjourned at 2:25 p.m.

DocuSigned by:

9F10D453898A437...

Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills



OPEN SESSION

**MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS
MUTUAL BOARD OF
DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION
Tuesday, January 19, 2021 - 9:30 a.m.
Laguna Woods Village Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

Directors Present: Steve Parsons, Annie McCary, Lynn Jarrett, John Frankel, Ralph Engdahl, Robert Mutchnick, Craig Wayne, Reza Karimi, Debbie Dotson, Donna Rane-Szostak

Directors Absent: Cush Bhada

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Becky Jackson, Pamela Bashline, Cheryl Silva and Grant Schultz

Others Present: Rosemarie diLorenzo, Wei-Ming Tao, Raquel Unger (VMS) Sandra Gottlieb, Esq.

1. Call meeting to order / Establish Quorum – President Parsons

President Parsons called the meeting to order at 9:30 a.m.

2. Pledge of Allegiance – Director Rane-Szostak

Director Rane-Szostak led the pledge of allegiance.

3. Acknowledge Media

The media was acknowledged online and through Village Television.

4. Approval of Agenda

Director McCary made a motion to approve the agenda. Director Rane-Szostak seconded the motion.

President Parsons called for the vote on the agenda and the motion passed without objection.

5. Approval of Minutes

5a. December 4, 2020 – Special Open Meeting (Election)

5b. December 15, 2020 – Regular Open Meeting

Director Mutchnick made a motion to approve the minutes of December 4, 2020--Special Open Meeting (Election), and December 15, 2020--Regular Open Meeting. Director Dotson seconded the motion and the motion passed by unanimous consent.

6. Report of the Chair

President Parsons made an announcement that the vote for the restatement of the Third Mutual Bylaw and CC&Rs did not pass because we did not receive the required 67% approval of all 59 tracts.

7. Open Forum (Three Minutes per Speaker) - *At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Members can request to speak via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the board meeting in the subject line of the email or call 949-268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.*

Becky Jackson read the member comments:

- A member commented about the increase in insurance premiums.
- A member commented about the interruption of electricity by SCE and the need for backup power or microgrids.
- A member requested insurance premiums be reduced.
- A member commented that article 11 in the CC&R's need to be amended to reduce the insurance rates.
- A member commented about the Third Mutual Member meeting and asked that the board discuss the format for that meeting.
- A member commented about the vote for the restatement of the Bylaws and CC&Rs.
- A member asked about the insurance premiums for 2021.
- A member commented about the hole in the side of her building caused by a car and asked for it to be fixed.
- A member asked about the amount spent on insurance and who paid for the survey sent out last year.
- A member objected that members cannot speak remotely during the board meetings. He asked if the board has abandoned the ballot initiative.
- A member reported that an underaged members lives near their unit.

8. Responses to Open Forum Speakers

- President Parsons responded about the amendment of the Third Mutual Bylaws and CC&Rs and the insurance requirement.
- Director Mutchnick responded about the insurance requirements and the increase in insurance premiums.
- Jeff Parker-CEO discussed the Probable Maximum Loss (PML) insurance report done by the Insurance Broker.
- Jeff Parker-CEO discussed the SCE electricity outage when there are high winds. VMS is looking into EV chargers to help provide electricity during an outage.
- Director Mutchnick commented that a letter will go out to all the members about access to the Third Mutual Member meeting.
- President Parsons commented that the people have spoken and the board will not be moving forward with the initiative.
- Jeff Parker-CEO commented about the virtual meetings required because of COVID-19 and the limitations with GoToMeeting.
- Jeff Parker-CEO commented that VMS will look into the hole in the building caused by a car.
- Siobhan Foster-COO commented that VMS will look into the complaint of under aged resident noise.

9. CEO Report (Jeff Parker-CEO and Siobhan Foster-COO)

- COVID-19 update
- COVID-19 vaccine distribution administered by the County through Athena. VMS has contracted with Memorial Care for vaccine distribution at Clubhouse 7
- City of Laguna Woods offers COVID-19 testing every Wednesday and Saturday
- Pools 1, 2, 4 & 5 have new operational hours
- Horse trail closure January 18-22 for maintenance by South Coast Water District
- Bulky item pick-up occurs on the third Saturday of each month.

Jeff Parker and Siobhan Foster answered questions from the board.

10. Consent Calendar - *All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event that an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.*

10a. Finance Committee Recommendations:

Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual **preliminary** financials for the month of November, 2020 and by this vote ratify that such review by confirmed in this month's Board Member Open Session Meeting minutes per Civil Code 5501.

10b. Landscape Committee Recommendations:

(1) Recommendation to Approve Removal of one Carrotwood tree at 4010-3D Calle Oeste (Macomber)

Resolution 03-21-01
Approve the Request for Removal
of One Carrotwood Tree
4010-3D Calle Oeste

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on January 7, 2021, the Landscape Committee reviewed the request for the removal of one Carrotwood tree. The request was received from the Member at 4010-3D who cited the following reasons; overgrown branches contacting with gutter, roof, and the master bedroom screen, blocking light and ventilation and;

WHEREAS, the Committee determined that this tree meets the guidelines set forth in Resolution 03-11-149 and recommends approving the request for the removal of one Carrotwood tree located at 4010-3D Calle Sonora Oeste.

NOW THEREFORE BE IT RESOLVED, January 19, 2021, the Board of Directors approves the request for the removal of one Carrotwood tree located at 4010-3D;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

(2) Recommendation to Approve a Removal of one Bottle Brush tree at 5003 Duverney (Williams)

Resolution 03-21-02
Approve the Request for Removal
of One Bottle Brush Tree
5003 Duverney

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on January 7, 2021, the Landscape Committee reviewed the request for the removal of one Bottle Brush tree. The request was received from the Member at 5003 who cited the reasons as the tree trunk leans toward the driveway making it difficult to safely drive into the garage and the tree has a dirty, unattractive appearance and;

WHEREAS, the Committee determined that this tree meets the guidelines set forth in Resolution 03-11-149 and recommends approving the request for the removal of one Bottle Brush tree located at 5003 Duverney.

NOW THEREFORE BE IT RESOLVED, January 19, 2021, the Board of Directors approves the request for the removal of one Bottle Brush tree located at 5003;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

10c. Architectural Controls and Standards Committee Recommendations:

This item was pulled from the Consent Calendar and discussed in closed session.

- (1) Recommendation to Deny a Variance Request to Modify Alteration Patio Enclosure on Previously Extended Common Area 5551-B, Nick (Casa Monaco, 13)
- (2) Recommendation to Approve a Variance Request to Add Third Bathroom with Separate Interest area of Unit (5569-B, Casa Siena, 11R, Lim1)

Resolution 03-21-03
Approve a Variance Request (5569-B)

WHEREAS, Ms. Lim of 5569-B Luz Del Sol, a Casa Siena style unit, is requesting Board approval of a variance to add a third bathroom to her unit, utilizing an existing separate interest storage/laundry room; and,

WHEREAS, a Neighborhood Awareness Notice was sent to Owners of affected units on October 15, 2020, notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on December 29, 2020.

NOW THEREFORE BE IT RESOLVED, on January 19, 2021, the Board of Directors hereby approves/denies the request to add a third bathroom to her unit, utilizing an existing separate interest storage/laundry room;

RESOLVED FURTHER, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 5569-B Luz Del Sol and all future Mutual members of 5569-B Luz Del Sol;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

President Parsons asked for a motion to approve the consent calendar.

Director McCary made a motion, seconded by Director Rane-Szostak, to approve the consent calendar as presented.

Director Mutchnick made a motion to remove 10c(1) from the Consent Calendar. Director Frankel seconded the motion.

President Parsons called for the vote on the amendment and the motion passed without objection.

President Parsons called for the vote on the Consent Calendar as amended and the motion passed by unanimous consent.

11. Unfinished Business

11a. Entertain a Motion to Approve a Resolution to Amend the Lease Authorization Policy

Director Jarrett gave a summary of the resolution:

Resolution 03-20-04 Lease Authorization Policy

WHEREAS, Assembly Bill 3182 restricts community associations' enforcement of some rental restrictions relating to common interest developments; and

WHEREAS, the Board recognized that need to amend the Lease Authorization Policy to align with the current California Civil Code;

NOW THEREFORE BE IT RESOLVED; January 19, 2021, that the Board of Directors of this Corporation hereby approves and adopts the revised Lease Authorization Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 03-19-93 adopted September 17, 2019 is hereby superseded in its entirety and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

DECEMBER initial Notification--28-day notification for member review and comment to comply with Civil Code Section 4360 has been satisfied.

Director Jarrett made a motion to approve a resolution to amend the lease authorization policy. Director Wayne seconded the motion.

President Parsons called for the vote and the motion passed without objection.

11b. Update on Insurance Broker for Third Mutual (Oral Report)

Director Mutchnick gave an update on the decision to terminate the contract with Beecher-Carlson as the Insurance Broker and move forward with a contract with John Tastor of Gallagher Insurance for Insurance Broker services.

President Parsons asked about transportation that will be available for the COVID-19 vaccine appointment.

Jeff Parker-CEO commented about the Moderna vaccines.

President Parsons asked for a vote to make Director Rane-Szostak the new chair on the Third Mutual Water Conservation Committee and Director Dotson the new chair on the Third Mutual Parking and Golf Cart Task Force.

Director Mutchnick made a motion to update the Committee Appointments as stated above. Director McCary seconded the motion and the motion passed without objection.

12. New Business--None

13. Committee Reports

13a. Report of the Finance Committee / Financial Report – Director Mutchnick gave the Treasurer’s Report. The committee met on January 5, 2021; next meeting February 2, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resale/Leasing Reports

13b. Report of the Architectural Controls and Standards Committee – President Parsons. The committee met on December 29, 2020; next meeting January 25, 2021 at 9:30 a.m. as a virtual meeting.

13c. Report of the Communications Committee – Director McCary. The committee met on January 13, 2021; next meeting will be held on April 14, 2021 at 1:30 p.m. as a virtual meeting.

13d. Report of the Maintenance and Construction Committee – Director Mutchnick. The committee met on January 4, 2021; next meeting March 1, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Report of the Parking and Golf Cart Task Force – Director Dotson. The task force will meet on January 20, 2021, at 2 p.m. as a virtual meeting.

- (2) Garden Villa Rec. Room Subcommittee – Director Jarrett. The Garden Villas Rec. Room Subcommittee will be held on February 23, 2021, at 1:30 p.m. as a virtual meeting.

13e. Report of the Landscape Committee – Director Jarrett. The committee met on January 7, 2021; next meeting February 4, 2021, at 9:30 a.m. as a virtual meeting.

13f. Report of the Water Subcommittee – Director Rane-Szostak. The committee will meet on January 20, 2021, at 10:00 a.m. as a virtual meeting.

13g. Report of the Resident Policy and Compliance Task Force – Director Jarrett. The committee met on January 6, 2021; next meeting February 3, 2021, at 9:30 a.m. as a virtual meeting.

14. GRF Committee Highlights

14a. Community Activities Committee – Directors Karimi. The committee met on January 14, 2021; next meeting February 11, 2021, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – The committee met on October 27, 2020; next meeting February 4, 2021 at 1:00 p.m.

14b. GRF Finance Committee – Director Mutchnick. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.

14c. GRF Landscape Committee – Director Jarrett. The committee met on November 30, 2020; next meeting February 10, 2021 at 1:30 p.m. as a virtual meeting.

14d. GRF Maintenance & Construction Committee – Director Frankel – The committee met December 9, 2020; next meeting February 10, 2021, at 9:30 a.m. as a virtual meeting.

(1) Clubhouse 1 Renovation Ad Hoc Committee – Director Engdahl. The committee met on September 2, 2020; next meeting TBA.

14e. Media and Communications Committee – Director McCary. The committee met on January 18, 2021 as a virtual meeting; next meeting February 19, 2021, at 1:30 p.m. as a virtual meeting.

14f. Mobility and Vehicles Committee – Director Karimi – The committee met on October 7, 2020; next meeting February 3, 2021, at 1:30 p.m. as a virtual meeting.

14g. Security and Community Access Committee – Director Wayne. The committee met on December 28, 2020; next meeting February 22, 2021 at 1:30 p.m. as a virtual meeting.

(1) Disaster Preparedness Task Force – Director Wayne. The task force met on November 24, 2020; next meeting January 26, 2021, 9:30 a.m. as a virtual meeting.

14h. Report of the Laguna Woods Village Traffic Hearings – Director Frankel. The traffic hearings were on December 16, 2020; next meeting is January 20, 2021 at 9 a.m. and 1 p.m. as a virtual meeting.

14i. Report of the GRF Strategic Planning Ad Hoc Committee – Director Mutchnick. The committee met on December 30, 2020; next meeting TBA.

15. Future Agenda Items-- *All matters listed under Future Agenda Items are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- a. Parking Report
- b. Resident Suggestion Program
- c. Alterations Review
- d. Property and Casualty Insurance
- e. Rules for Barbeques
- f. Presentation from El Toro Water District
- g. Special Media Policy

16. Director's Comment

- Director Jarrett commented that Kaiser has asked the members to not call them about the vaccine.
- Director McCary wished everyone a Happy New Year.
- Director Karimi thanked all the members that gave their input.
- Director Wayne commented about the new stimulus money that may be coming by a debit card instead of direct deposit.
- VMS Director diLorenzo thanked the board for reappointing Raquel Unger. She announced she is the Chair, Wei-Ming Tao is the 1st Vice Chair and Diane Phelps is the 2nd Vice Chair of the VMS board this year.
- VMS Director Tao thanked staff for setting up the vaccine distribution at the Village.
- VMS Director Unger thanked the board for re-electing her to the VMS board.
- Jeff Parker-CEO commented that the County is distributing vaccines at five locations: Disneyland, Knotts-Berry Farm, OC Fair Ground, Great Park of Irvine and Soka University
- President Parsons suggested to members to please continue to take precautions to stay healthy.

17. Recess - *At this time, the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting was recessed at 11:30 a.m.

Summary of Previous Closed Session Minutes per Civil Code §4935.

*During the December 1, 2020 Emergency Closed Meeting the Board:
Discussed Legal and Contractual Matters*

*During the December 15, 2020, Regular Closed Session, the Board:
Approval of Agenda*

Approval of the Following Meeting Minutes.

(a) November 2, 2020—Special Closed Meeting

(b) November 17, 2020 – Regular Closed Session

Discussed Member Disciplinary Matters

Discussed Personnel Matters

Discussed Contractual Matters

Discussed and Considered Legal/Litigation Matters

18. Adjournment

The meeting was adjourned at 5:08 p.m.



Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills

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RESOLUTION 03-21-XX

Approve the Request for Removal of Two Canary Island Pine Trees 4026-2G Calle Sonora Oeste

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 4, 2021, the Landscape Committee reviewed the request for the removal of two Canary Island Pine trees. The request was received from the Member at 4026-2G who cited the reason as proximity to the building potentially causing damage to the building and;

WHEREAS, the Committee determined that the trees do meet the guidelines set forth in Resolution 03-11-149 and recommends approving the request for the removal of two Canary Island Pine trees located at 4026-2G Calle Sonora Oeste.

NOW THEREFORE BE IT RESOLVED, February 16, 2021, the Board of Directors approves the request for the removal of two Canary Island Pine trees located at 4026-2G;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-21-XX

Deny the Request for Removal of One Camphor Tree 5333-B Bahia Blanca

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 4, 2021, the Landscape Committee reviewed the request for the removal of one Camphor tree. The request was received from the Member at 5333-B who cited the reasons as litter/debris and structural damage and;

WHEREAS, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-11-149 and recommends denying the request for the removal of one Camphor tree located at 5333-B Bahia Blanca.

NOW THEREFORE BE IT RESOLVED, February 16, 2021, the Board of Directors denies the request for the removal of one Camphor tree located at 5333-B;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-21-XX

Deny the Request for Removal of One Bottle Brush Tree 5589-A Avenida Sosiega W.

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 4, 2021, the Landscape Committee reviewed the request for the removal of one Bottle Brush tree. The request was received from the Member at 5589-A who cited the reasons as litter/debris and the presence of bees when accessing the mail box when the tree is in bloom and;

WHEREAS, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-11-149 and recommends denying the request for the removal of one Bottle Brush tree located at 5589-A Avenida Sosiega West.

NOW THEREFORE BE IT RESOLVED, February 16, 2021, the Board of Directors denies the request for the removal of one Bottle Brush tree located at 5589-A;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: February 16, 2021
FOR: Board of Directors
SUBJECT: Tree Maintenance Policy

RECOMMENDATION

Approve the Tree Maintenance Resolution and Policy

BACKGROUND

Third Mutual Board of Directors has two tree policy resolutions; Tree Removal Guidelines, Resolution 03-11-149, adopted September 20, 2011 and Tree Topping, Resolution 03-18-58, adopted May 4, 2018 (Attachment 1).

DISCUSSION

Each month, the Landscape Committee and staff review dozens of requests for tree-related issues. These requests range from off-schedule trimming, to create or increase clearance next to a building, or for tree removals for an enhanced view. Staff and the Landscape Committee currently refer to the two existing tree policy resolutions and internal policies when evaluating tree related requests.

The proposed policy (Attachment 2) is intended to be used by staff, committee members, and Board members when reviewing resident requests in regards to trees. It will also be available for residents to assist them in understanding the guidelines for tree work.

This policy condenses and clarifies the existing two resolutions and codifies existing methodologies into a single, easy to follow document.

In September 2019, the Board of Directors revised the Fruit Tree and Vegetable Policy (Attachment 3) to disallow the planting of new fruit trees and to clarify that the responsibility to maintain existing fruit trees lies with the owner of the unit. The proposed policy defines what the required minimum level of maintenance is for Third Members who have existing fruit trees.

FINANCIAL ANALYSIS

There are no costs associated with this policy.

Prepared By: Kurt Wiemann, Director of Landscape Services

Reviewed By: Eve Morton, Landscape Operations Coordinator

ATTACHMENT(S)

Attachment 1: Existing Tree Resolutions

Attachment 2: Fruit Tree and Vegetable Policy (for reference)

Attachment 3: Proposed Tree Maintenance Policy Resolution, Proposed Tree Maintenance Policy, and Changes Made from Existing Resolutions

ATTACHMENT 1 - Existing Tree Policies

Tree Removal Guidelines

Resolution 03-11-149 – Adopted September 20, 2011 – Third Laguna Hills Mutual

WHEREAS, the Board of Directors recognizes that many policies and services have been implemented by way of practice over the years but not formally documented;

NOW THEREFORE BE IT RESOLVED, September 20, 2011, that the Board of Directors hereby adopts the following tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Tree Topping Policy

Resolution 03-18-58 – Adopted May 4, 2018 – Third Laguna Hills Mutual

WHEREAS, pursuant to the Mutual's Governing Documents, the Association, acting through the Board, is responsible for the management and upkeep of the Mutual's common areas, including the landscaping and trees;

WHEREAS, the Third Mutual Landscape Committee recommended the establishment of a "No Tree Topping" Policy for trees in Third Mutual, with the following exceptions:

1. Staff would be authorized to 'top' a tree to treat or eliminate an insect or disease infestation.
2. Staff would be authorized to 'top' a tree that has already been topped and is deemed to not be a candidate for restoration trimming.
3. Staff would be authorized to evaluate stands of trees in selected areas and recommend to the Landscape Committee for consideration, the selective removal of certain trees within the grouping while still preserving the overall look and intent of the grouped plantings.

NOW, THEREFORE BE IT RESOLVED, May 4, 2018 that the Board of the Mutual hereby approves the "No Tree Topping" policy for the management of trees within the Mutual's common areas.

RESOLVED FURTHER, that the officers and agents of the Mutual are hereby authorized on behalf of the Mutual to carry out this Resolution.

ATTACHMENT 2

RESOLUTION – Fruit Tree and Vegetables Policy (for reference only)

Resolution 03-19-94 – Revised September 17, 2019 – Third Laguna Hills Mutual

WHEREAS, fruit trees in the Common Area were planted by or at the request of Members as part of the discontinued “Yellow Stake” program;

WHEREAS, fruit trees are not maintained or trimmed by the Mutual and are the responsibility of the Member to maintain;

WHEREAS, the maintenance of fruit trees is passed on to new Members with the purchase of the residence;

WHEREAS, fruit trees and vegetable gardens are a known attractant and food source for wildlife and rodents, and unmaintained fruit trees exacerbate the problem and;

WHEREAS, two Garden Centers have been provided by the Golden Rain Foundation for the purpose of providing a place for residents to grow tomatoes or other crops.

WHEREAS, there has been a consistent increase in rodent activity over the past six years.

NOW THEREFORE BE IT RESOLVED, effective January 1, 2020, that the Board of Directors of this Corporation hereby prohibits the planting of any fruit trees in Common Area and requires Members to maintain existing fruit trees on Common Area and in Exclusive Use Common Areas;

RESOLVED FURTHER, the planting of vegetables in Common Area is prohibited;

RESOLVED FURTHER, to maintain the health and safety of the Members, fruit trees found to be unmaintained will be removed, with notice, by the Mutual.;

RESOLVED FURTHER, existing fruit trees in Common Area are to be removed in the resale process;

RESOLVED FURTHER, Resolution 03-11-30, revised March 15, 2011, and Resolution M3-84-122, revised November 15, 1984, are hereby superseded in their entirety and no longer in effect;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Two Garden Centers have been provided by the Golden Rain Foundation of Laguna Hills for the purpose of providing a place for residents to grow tomatoes, or other vegetables, and other crops.

ATTACHMENT 3
Proposed Tree Maintenance Policy

TREE TOPPING

No trees shall be topped with the following exceptions:

- Staff would be authorized to 'top' a tree to treat or eliminate an insect or disease infestation.
- Staff would be authorized to 'top' a tree that has already been topped and is deemed to not be a candidate for restoration trimming.
- Trees shall not be topped to preserve, enhance, or create a view.

TREE TRIMMING

Tree trimming is scheduled on a species based five-year schedule, any tree trimming request outside of this schedule shall be considered "off schedule."

- Off schedule trimming shall not be considered to remove or reduce litter, leaf drop or nuisance.
- Trimming, whether on or off schedule, shall not be considered to preserve, enhance, or create a view.
- Off schedule trimming requests will be reviewed by a staff arborist and, if necessary, referred to the Committee.
- Trimming requests for clearance to buildings or damage to infrastructure shall be performed at no cost to the owner.
- Off schedule requests approved for the convenience of the requestor shall be performed as a chargeable service.

TREE REMOVAL

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.

- Trees shall not be removed to preserve, enhance or create a view.
- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee.
- Staff would be authorized to evaluate stands of trees in selected areas and recommend the selective removal of certain trees within the grouping while still preserving the overall look and intent of the grouped plantings. The Landscape Committee shall consider such recommendations.

FRUIT TREE MAINTENANCE

Fruit tree maintenance is the sole responsibility of the owner.

In order to reduce the attraction to rodents, fruit trees shall be maintained in the following manner:

- Ripe fruit shall be promptly harvested and not allowed to remain on the tree.
- Fallen fruit shall be promptly cleaned up and disposed of in closed containers.
- All tree limbs and foliage shall be maintained at three feet above ground level and provided adequate clearance for maintenance equipment and personnel.
- Rodent guards shall be installed on the lower 24" of the trunk.

If an owner is unable to properly maintain a fruit tree, the Mutual will remove it at no cost to the owner.

FOR REFERENCE ONLY:

CHANGES MADE TO THE EXISTING TREE RESOLUTIONS FOR THE UPDATED TREE MAINTENANCE POLICY SHOWN IN *RED*

TREE TOPPING

No trees shall be topped with the following exceptions:

- Staff would be authorized to 'top' a tree to treat or eliminate an insect or disease infestation.
- Staff would be authorized to 'top' a tree that has already been topped and is deemed to not be a candidate for restoration trimming.
- Trees shall not be topped to preserve, enhance, or create a view. (*Clarified, originally in tree removals*)

TREE TRIMMING

Tree trimming is scheduled on a species based five-year schedule, any tree trimming request outside of this schedule shall be considered "off schedule."

- Off schedule trimming shall not be considered to remove or reduce litter, leaf drop or nuisance.
- Off schedule trimming shall not be considered to preserve, enhance, or create a view.
- Off schedule trimming requests will be reviewed by a staff arborist and, if necessary, referred to the Committee.
- Off schedule requests approved for the convenience of the requestor shall be performed as a chargeable service.

All of the "tree trimming" are new, there is no previous resolution on trimming.

TREE REMOVAL

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.

- Trees shall not be removed to preserve, enhance or create a view. (*clarified, see below*)
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.
- Staff would be authorized to evaluate stands of trees in selected areas and recommend the selective removal of certain trees within the grouping while still preserving the overall look and intent of the grouped plantings. The Landscape Committee shall consider such recommendations. (*originally in "tree topping"*)

- ~~• Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.-(Clarified)~~

FRUIT TREE MAINTENANCE

Fruit tree maintenance is the sole responsibility of the owner.

In order to reduce the attraction to rodents, fruit trees shall be maintained in the following manner:

- Ripe fruit shall be promptly harvested and not allowed to remain on the tree.
- Fallen fruit shall be promptly cleaned up and disposed of in closed containers.
- All tree limbs and foliage shall be maintained at three feet above ground level.
- Rodent guards shall be installed on the lower 24" of the trunk.

If an owner is unable to properly maintain a tree, the Mutual will remove it at no cost to the owner.

Fruit tree *maintenance* is all new, there is no previous resolution on fruit tree maintenance.

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Resolution 03-21-XX

Tree Maintenance Policy

WHEREAS, pursuant to the Governing Documents of Third Mutual, the Board of Directors is responsible for the management and upkeep of the common areas within, including the landscaping and trees;

WHEREAS, Third Mutual maintains over 12,000 trees with 224 different species, each having different growth rates;

WHEREAS, the Mutual adopted Resolution 03-19-06, Five-Year Species-Based Tree Trimming Policy, as the most efficient manner in which to maintain the Mutual's tree inventory and resources;

WHEREAS, under the policy, trees are maintained on a rotating five-year schedule with fast growing species trimmed as often as every two years and slower growing species are trimmed at five-year intervals;

WHEREAS, the Mutual receives numerous requests annually to trim or remove trees at intervals that differ from those set forth in the policy, and;

WHEREAS, Staff proposes the attached Tree Trimming Policy as a standard for staff and the Board to use when evaluating off-schedule requests for tree maintenance services.

NOW THEREFORE BE IT RESOLVED, effective February 16, 2021, that the Board of Directors of this Corporation hereby establishes the Tree Maintenance Policy;

RESOLVED FURTHER, Resolution 03-18-58, adopted May 4, 2018, and Resolution 03-11-149 adopted September 20, 2011, are hereby superseded in their entirety and no longer in effect;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-21-xx
THIRD MUTUAL COMMITTEE APPOINTMENTS

RESOLVED, xxx, 2021, that the following persons are hereby appointed to serve on the committees and services of this Corporation.

RESOLVED FURTHER, that each committee chair in consultation with the vice chair may appoint additional members and advisors with interim approval by the President subject to the approval of the Board of Directors:

Architectural Standards and Control Committee

Steve Parsons, Chair
John Frankel
Reza Karimi
Ralph Engdahl
Robert Mutchnick
Craig Wayne, Alternate
Voting Advisors: Mike Butler and Mike Plean

Communications Committee

Annie McCary, Chair
Lynn Jarrett
Reza Karimi
Deborah Dotson
Donna Rane-Szostak
Cush Bhada, Alternate

Executive Hearing Committee

Annie McCary, Chair
Ralph Engdahl, Co-Chair
Robert Mutchnick
Deborah Dotson
Donna Rane-Szostak
John Frankel, Alternate

Finance (Committee of the Whole)

Robert Mutchnick, Chair
Steve Parsons, Co-Chair
Non-Voting Advisors: John Hess, Wei-Ming Tao

Insurance Task Force
Meeting of the Whole

Investment Task Force

Robert Mutchnick
Craig Wayne
Donna Rane-Szostak, Alternate

Garden Villa Recreation Room Subcommittee (Quarterly)

Lynn Jarrett, Chair

Deborah Dotson

Donna Rane-Szostak

Robert Mutchnick, Alternate

Craig Wayne, Alternate

Voting Advisors: Sharon Molineri, Stuart Hack, Randy Scott

Landscape Committee

Lynn Jarrett, Chair

Annie McCary

Ralph Engdahl

Reza Karimi

Donna Rane-Szostak

Cush Bhada, Alternate

Advisor: Cindy Baker

Maintenance and Construction Committee

Robert Mutchnick, Chair

Ralph Engdahl, Co-Chair

Deborah Dotson

John Frankel

Craig Wayne

Reza Karimi, Alternate

New Resident Orientation

Per Rotation List

Water Conservation Committee (Quarterly)

Donna Rane-Szostak, **Chair**

Reza Karimi, Chair

Lynn Jarrett

John Frankel

Advisor: Katheryn Freshley, Kay Havens

Parking & Golf Cart Task Force

Deborah Dotson, **Chair**

Steve Parsons

Lynn Jarrett

John Frankel

Advisors: Hal Horne

Resident Policy and Compliance Task Force

Lynn Jarrett, Chair

Steve Parsons

Robert Mutchnick

Cush Bhada

Reza Karimi
Annie McCary, Alternate
Voting Advisors: Stuart Hack

Energy Research Group

Ralph Engdahl
Deborah Dotson
John Frankel
Lynn Jarrett
Advisors: Sue Stephens, Bill Walsh

RESOLVED FURTHER, that Resolution 03-20-78, adopted November 17, 2020, is hereby superseded and canceled; and,

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-21-xx
GRF COMMITTEE APPOINTMENTS

RESOLVED, xxx, 2021, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

Business Planning Committee

Steve Parsons
Deborah Dotson
Donna Rane-Szostak, Alternate

Community Activities Committee

Deborah Dotson
Reza Karimi
Annie McCary, Alternate

Equestrian Center Ad Hoc Committee

Cush Bhada
Annie McCary

GRF Finance Committee

Steve Parsons
Robert Mutchnick
Deborah Dotson, Alternate

Purchasing Ad Hoc Committee (new)

Steve Parsons
Donna Rane-Szostak
Ralph Engdahl, Alternate

GRF Landscape Committee

Lynn Jarrett
Reza Karimi
Donna Rane-Szostak, Alternate

GRF Maintenance and Construction Committee

John Frankel
Ralph Engdahl
Deborah Dotson, Alternate

Clubhouse 1 Renovation Ad Hoc Committee

John Frankel
Cush Bhada
Ralph Engdahl, Alternate

Media and Communication Committee

Annie McCary
Lynn Jarrett
Deborah Dotson, Alternate

Broadband Ad Hoc Committee

Annie McCary (Third)
Lynn Jarrett (Third)
Debbie Dotson (Third)

Mobility and Vehicles Committee

Craig Wayne
Reza Karimi
Cush Bhada, Alternate

Security and Community Access Committee

Cush Bhada
Craig Wayne
Donna Rane-Szostak, Alternate

Disaster Preparedness

Annie McCary
John Frankel
Donna Rane-Szostak

Laguna Woods Village Traffic Hearings

John Frankel
Deborah Dotson
Cush Bhada, Alternate

Strategic Planning Committee

Robert Mutchnick
Cush Bhada
Steve Parsons, Alternate

Customer Experience Subcommittee

Cush Bhada
Robert Mutchnick

Facilities Subcommittee

Cush Bhada

Budget Ad Hoc Committee

Steve Parsons
Robert Mutchnick
Reza Karimi, Alternate

Insurance Ad Hoc Committee

Robert Mutchnick

Reza Karimi

RESOLVED FURTHER, that Resolution 03-20-79, adopted November 17, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution

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STAFF REPORT

DATE: February 3, 2021
FOR: Resident Policy & Compliance Committee
SUBJECT: Barbeque Grill Rules & Regulations

RECOMMENDATION

Adopt Barbeque Grill Rules & Regulations.

BACKGROUND

Third Laguna Hills Mutual's ("Third") members are currently directed to follow the guidelines for barbeque grill use and safety provided by the Orange County Fire Authority ("OCFA") and the City of Laguna Woods.

The guidelines include the following:

What is allowed in the Village?

- Electric Grills
- Propane grills with a container capacity no more than 2.5 pounds
- Grills that are stored in a safe manner and do not obstruct walkways

What is *not* allowed?

- Use of grills on balconies and decks
- Use of grills within 10 feet of buildings or combustible material
- Propane grills with a container larger than 2.5 pounds*
- Use of a grill that creates a nuisance (excessive smoke or odor) to neighboring units.

* an adapter can be purchased to convert to the smaller tank.

In addition to the above items, please follow the safety tips below when operating a BBQ grill:

- Follow the manufacturer instructions
- Fasten the propane tank securely to the grill
- Place your grill on a level surface so it will not topple over
- Light your grill with the top open
- Supervise the grill when in use and keep everyone away, including pets
- Use long-handled tools especially made for cooking on the grill
- Do not wear a loose apron or loose clothing while grilling, and always wear shoes
- Thoroughly clean grill after each use
- Keep a fire extinguisher nearby
- Always use or store cylinders outdoors in an upright (vertical) position

In the last five years there have been four fires started by barbeque grills; since May 2020 there have been two fires. Only one of the incidents required Third's insurance company to be involved. Since 2011, the Compliance Division has mailed seven disciplinary letters regarding nuisance violations caused by the use of barbeque grills.

On December 3, 2020, the Resident Policy and Compliance Committee discussed and

Barbeque Grill Rules & Regulations

January 6, 2021

Page 2

considered Barbeque Grill Rules and Regulations. By a vote of 4-1-0, the motion carried.

DISCUSSION

The purpose to adopt Barbeques Grill Rules & Regulations is to provide guidelines on the use of barbeque grills. It would require members in multi-story units to use grills on common area. This can be a liability for Third if the member leaves the grill unattended during use while in common area.

The implementation of the proposed Barbeques Grills Rules & Regulations includes an article in the Laguna Woods Village Breeze advising Third members of the new rules and regulations coming into effect. Members with open fire barbeques will be allowed to retain their barbeques however, at time of replacement the new grill must adhere to the rules. Additionally, new owners will be advised of the Barbeque Rules & Regulations in the resale packet 'Enjoying Your Life in Third Laguna Hills Mutual'.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Francis Gomez, Operations Manager
Dan Yost, Risk Manager

ATTACHMENT(S)

Attachment 1: Endorsement from Committee

Attachment 2: Enjoying Your Life in Third Laguna Hills Mutual

Attachment 3: Resolution 03-21-XX, Barbeque Grill Rules & Regulations

ENDORSEMENT (to Board)

Barbeque Grill Rules & Regulations

The Resident Compliance & Policy Committee has recognized the need to adopt a Barbeque Grill Rules & Regulations to set forth guidelines for the use of barbeque grills;

Third Laguna Hills Mutual's ("Third") members are currently directed to follow the guidelines for barbeque grill use and safety provided by the Orange County Fire Authority ("OCFA") and the City of Laguna Woods.

On December 3, 2020, the Resident Policy and Compliance Committee discussed and considered Barbeque Grill Rules and Regulations. By a vote of 4-1-0, the motion carried.

The implementation of the proposed Barbeques Grills Rules & Regulations includes an article in the Laguna Woods Village Breeze advising Third members of the new rules and regulations coming into effect. Members with open fire barbeques will be allowed to retain their barbeques however, at time of replacement the new grill must adhere to the rules. Additionally, new owners will be advised of the Barbeque Rules & Regulations in the resale packet 'Enjoying Your Life in Third Laguna Hills Mutual'.

On February 3, 2021 the Resident Policy and Compliance Committee reviewed the Barbeque Grill Rules & Regulations.

Director Parsons made a motion to approve the Barbeque Rules and Regulations with changes. Director Karimi seconded the motion.

By consensus, the motion carried.

Enjoying Your Life in Third Laguna Hills Mutual A Condominium in Laguna Woods Village

Before closing escrow the following addresses some points about which Third Mutual wanted to make certain you are aware. Please read and initial each of the points below and feel free to ask further questions of your realtor.

Initial(s)

☐ ☐

I understand this is a common interest development with rules and regulations regarding residency and alterations to my unit.

☐ ☐

I am aware that assisted living is not provided and should I require help, I will need to hire my own caregiver and register that person with the mutual.

☐ ☐

I am aware of the rules regarding maximum number of occupants, that guests may stay for no more than 60 days in any 12-month period and that guests may not stay in a resident's home if the resident is absent.

☐ ☐

I am aware I may need to obtain city and community permits before starting any alterations to my unit, and I will be financially responsible for the maintenance of any alterations to my manor, even when the mutual performs the work.

☐ ☐

I am aware the mutual insures only the exterior walls of my unit, and I am aware I will need to seek advice from my own insurance agent regarding condominium insurance for my personal possessions, all things inside the manor and any exterior upgrades or alterations that exist in my home.

☐ ☐

I am aware that I will be billed for my real estate taxes from the Orange County Tax Assessor and that my monthly assessments may increase annually.

☐ ☐

I understand that the mutual endeavors to maintain affordability, but the cost of living in Southern California is continually changing. These costs are reviewed each year and monthly assessments are adjusted accordingly to maintain and enhance the community.

☐ ☐

Open flame grills are prohibited in multi-story buildings, but electric grills may be used in these buildings. Open flame grills (gas, LPG, propane) must be located at least 10 feet from combustible material and may not be used in an enclosed area. If an open flame BBQ grill is replaced in a multi-story building, it must be with an electric grill. (Resolution 03-XX-XX)

☐ ☐

I have read and I understand the Last-Minute Reminders on the following page.

1 Name (Print) *	Signature	Date
2 Name (Print)	Signature	Date



RESOLUTION 03-21-XX

Barbeque Grill Rules & Regulations

WHEREAS, the Resident Compliance & Policy Committee has recognized the need to adopt a Barbeque Grill Rules & Regulations to set forth guidelines for the use of barbeque grills;

NOW THEREFORE BE IT RESOLVED, on [date], 2021, the Board of Directors of this Corporation hereby adopts the Barbeque Grill Rules & Regulations, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

FEBRUARY Initial Notification

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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Barbeque Rules & Regulations
Resolution 03-21-XX; Adopted March XX, 2021

I. Purpose

The purpose of this document is to define the policies of Third Laguna Hills Mutual ("Third") regarding the use of Barbeque Grills.

II. Definitions

For the purposes of this policy:

- a. Barbeque Grills are devices that cook food by applying heat from below. There are three categories of grills common for residential use:
 - Gas-fueled grills typically use LPG (propane or butane) or natural gas as a fuel source and are known as an "open flame" source.
 - Charcoal grills are prohibited.
 - Electric grills typically use an electric element to supply a constant heat source with no open flames.
- b. Common Area means the area which is available for use by more than one person.
- c. Community Rules are defined as the Articles of Incorporation, Bylaws, the recorded Covenants, Conditions, and Restrictions (CC&Rs); and any rules and regulations adopted by Third.
- d. Any reference to the "Governing Documents" shall, for purposes of this Policy, be deemed a reference to the Community Rules set forth in this definition.
- e. Enclosed Area is defined as an area closed in by roof and contiguous walls or windows, connecting floor to ceiling with appropriate opening for ingress and egress.
- f. Member is defined as any person entitled to membership in Third.
- g. Multi Story-Unit Residential Facility means a building or portion thereof that contains more than one story of dwelling units.
- h. Private residence is defined as that portion of any Condominium which is not owned in common with other owners.
- i. Combustible material includes materials made of or surfaced with wood, plastic compressed paper or other material that will ignite and burn. These materials shall be considered as combustible even though flameproofed, fire-retardant treated.

III. General Rules for all Barbeque

- a. Hot Barbeque units may be left in place where used until cool.
- b. Barbeque units must be used and stored so as not to block walkways.
- c. Barbeque procedures must not cause excessive smoke or offensive odor or be a nuisance to neighboring residents.
- d. Open flame grills are prohibited in multi-story buildings. Only electric grills are permitted in multi-storied buildings.

- e. Members with open fire barbeques will be allowed to retain their barbeques however, at time of replacement the new grill must adhere to the rules.

IV. Rules specific to “open flame” Barbeque units (gas, LPG, propane)

- a. Active open flame units (gas, LPG, propane) must be located at least 10 feet from combustible material as defined above.
- b. Active open flame units must not be located under roof eaves, combustible patio covers or similar overhead coverings.
- c. Active open flame units (gas, LPG, propane) may not be used in an Enclosed Area.
- d. Any cooking device tanks shall contain no more than 15 pounds net weight of propane.

V. Safety Tips

- a. Follow the manufacture instructions.
- b. Fasten the propane, or LPG, tank securely to the grill assembly.
- c. Place your grill on a solid and level surface to prevent accidental overturn.
- d. Ignite gas grills with the top open.
- e. If ignition of a gas grill does not occur immediately, or the flame goes out, turn the gas off and wait at least 5 minutes before attempting ignition. This includes safety tip v.
- f. Supervise the grill when in use and keep everyone away, including pets.
- g. Use long-handled tools especially made for cooking on the grill
- h. Do not wear a loose apron or loose clothing while grilling,
- i. Thoroughly clean grill after each use to help avoid grease fires.
- j. Keep a fire extinguisher nearby.
- k. Always use and store cylinders outdoors in an upright (vertical) position unless the Bar-B-Que manufacturer has designed the system otherwise.
- l. Leak test all gas connections with soap solution at least once each year and the tank connection every time a cylinder is replaced.
- m. Close the gas tank valve when finished Bar-B-Queuing if so equipped.
- n. Be sure any extension cords used with an electric grill are rated for the power (current) stated by the Bar-B-Que manufacturer and rated for outdoor use.
- o. Be sure to locate power cords so as not to be a trip hazard.

VI. Enforcement

Third is authorized to take disciplinary action against a Member found to be in violation of these Barbeques Rules and Regulations. When a violation occurs, the Board is obligated to evaluate and impose certain appropriate, member-discipline as set forth in the governing documents. The Board of Directors has the authority to impose monetary fines, suspend Member privileges, and/or bring forth legal action.

The Member is entirely responsible for ensuring that the rules, regulations, and policies are followed by anyone they allow into the community. This includes any Co-occupant, lessee, guest, care provider, vendor, invitee or contractor.

A complaint may be registered with the Compliance Department by calling 949-268-CALL or compliance@vmsinc.org or by calling the Security Department at 949-580-1400.

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STAFF REPORT

DATE: February 3, 2021
FOR: Resident Policy & Compliance Committee
SUBJECT: Social Media Use Policy

RECOMMENDATION

Adopt the Social Media Policy.

BACKGROUND

The Board created a Resident Policy and Compliance Committee to review policies and processes for consistency. The committee and staff have identified areas of improvement including, but not limited to, the need to adopt a Social Media Use Policy. On March 6, 2013, the Board amended the Conduct Guidelines for Directors to advise directors of approved behavior within the Davis-Stirling Act (Resolution 03-13-18). This policy is specific to Board members only. On November 15, 2016, the Board amended the Conduct Guidelines for Directors to include clarifying language (Resolution 03-16-114).

On January 6, 2021, the Resident Policy and Compliance Committee discussed and considered the adoption of a Social Media Policy.

DISCUSSION

The purpose for the Social Media Use Policy is to provide guidelines and expectations for Directors, Committee members and volunteers who are acting in a representative capacity for Third Laguna Hills Mutual on a social media platform.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Francis Gomez, Operations Manager

ATTACHMENT(S)

Attachment 1: Endorsement from Committee

Attachment 2: Resolution 03-21-xx, Social Media Use Policy

ENDORSEMENT (to Board)

Social Media Use Policy

The Board created a Resident Policy and Compliance Committee to review policies and processes for consistency. The committee and staff have identified areas of improvement including, but not limited to, the need to adopt a Social Media Use Policy. On March 6, 2013, the Board amended the Conduct Guidelines for Directors to advise directors of approved behavior within the Davis-Stirling Act (Resolution 03-13-18). This policy is specific to Board members only. On November 15, 2016, the Board amended the Conduct Guidelines for Directors to include clarifying language (Resolution 03-16-114).

On January 6, 2021, the Resident Policy and Compliance Committee discussed and considered the adoption of a Social Media Policy.

On February 3, 2021 the Resident Policy and Compliance Committee reviewed Social Media Use Policy

Director McCary made a motion to approve the Social Media Use Policy with changes. Director Karimi seconded the motion.

By a 5-1-0 (Director Bhada opposed) vote, the motion carried.



RESOLUTION 03-21-XX

Social Media Use Policy

WHEREAS, the Resident Policy & Compliance Committee has recognized the need to adopt a Social Media Use Policy to set forth guidelines for individuals serving in a representative capacity for the Mutual; and

WHEREAS, Mutual representatives includes Directors, Committee members, advisors and/or volunteers who may wish to communicate with other residents and members outside of official meetings about Mutual business via social media platforms; and

WHEREAS, these communications may inadvertently give the impression to others that they (the representative) are speaking in an official capacity as a representative of the Mutual; and

WHEREAS, the requirements of the Davis-Stirling Common Interest Development Act that official Mutual business only be conducted at officially-noticed meetings; and

NOW THEREFORE BE IT RESOLVED, on [date], 2021, the Board of Directors of this Corporation hereby adopts the Social Media Use Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

FEBRUARY Initial Notification

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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Social Media Use Policy

Resolution 03-21-XX; Adopted March XX, 2021

I. Purpose

The Board of Directors (the “Board”) of Third Laguna Hills Mutual (the “Association and/or Mutual”) has adopted the following Social Media Use Policy (the “Policy”) to provide guidance and expectations regarding the use of social media relating to issues involving the Mutual by members of the Board, any Mutual committee member, volunteers, or other persons otherwise currently acting or serving in some representative capacity for the Mutual, or serving in such role in the past.

II. Background

While the widespread adoption of social media, and its use by members and residents of the Mutual allows for members and residents to communicate regarding Mutual-related matters and to share information quickly and easily with other Mutual members and residents, it also presents unique challenges to the Mutual’s representatives on the Board and various committees who are also residents.

As representatives of the Mutual, Board members and committee members, as well as other volunteers, when communicating with other residents and members outside of official meetings about Mutual business, may inadvertently give the impression to others that they speak in an official capacity as a representative of the Mutual and thus speak for the Mutual. Even if such representatives state that they are communicating in an “unofficial capacity”, by virtue of their position, they inherently convey that they speak with authority and/or from knowledge that may not be publicly known, and their statements and opinions may thus carry more weight than those of other residents due to their position on the Board or a committee. In other words—a representative of the Mutual serving on the Board or on a committee cannot simply change hats when it suits them, and during the entire term of their position as a representative of the Mutual, their actions reflect on the Mutual itself. As such, all representatives of the Mutual are expected to conduct themselves in a manner appropriate to such position and which will not reflect poorly on the Mutual or expose the Association to undue risk or potential liability.

With regard to social media in particular—which includes, without limitation, such platforms as Nextdoor, Facebook, Twitter, Youtube, Instagram, Gab, Parler, Reddit, and TikTok among others—representatives of the Mutual may wish to communicate with other members and residents regarding certain Mutual-related information, or to respond to and/or clarify information being circulated that may be incorrect or reflect poorly on such individual, the Board or a particular committee, or the Mutual and its staff. However, in doing so, such person may convey non-public/confidential information and/or

communicate in such a way that implies that person speaks as a representative of the Mutual with the authority of the Mutual, which could have potentially significant legal consequences for the Mutual.

III. Guidelines for Social Media Use by Mutual Representatives

Given the potential risk of legal liability for the Mutual, the potential for representatives to tarnish the Mutual's reputation through inappropriate actions, words, and/or behavior, and the requirements of the Davis-Stirling Common Interest Development Act that official Mutual business only be conducted at officially-noticed meetings, the following guidelines shall be applicable to all persons serving in a representative capacity for the Mutual, including without limitation, members of the Board, members of any committee, and official volunteers, such as, without limitation, advisors, and other such persons who have access to nonpublic knowledge relating to the Mutual's business.

- A. All Mutual representatives are expected to exercise personal responsibility whenever they use social media in any capacity, even in a personal capacity not related to the Mutual.
- B. Mutual representatives shall not post any content on any social media platform relating to official Mutual business, actions taken by the Mutual, or otherwise relating to Mutual issues under the purview of the Mutual's corporate powers and duties.
- C. Mutual representatives shall not post any content on any social media platform relating to Mutual staff and the performance of any staff member's duties on behalf of the Mutual, or to the performance of other representatives of the Mutual including Board members, committee members, or volunteers. Mutual representatives are expected to address any concerns with staff or other representatives through official channels of communication and in a constructive manner keeping in mind their obligation to act in the best interests of the Mutual.
- D. Mutual members shall not respond to any posting on social media by *other* persons relating to official Mutual business, actions taken by the Mutual, or otherwise relating to Mutual issues under the purview of the Mutual's corporate powers and duties, including both written comments or statements, sharing or re-posting, "liking," or otherwise reacting to such content. This includes responding to content specifically targeting or referring to such representative and the performance of their duties as a representative of the Mutual.
- E. Postings on any social media platforms that a representative believes in good faith warrants a response by the Mutual due to such posting being defamatory, containing objectively false information, or otherwise, should be brought to the attention of the Board as soon as practicable so that the Board or an executive committee thereof may determine whether an official response is warranted and to prepare an official response on behalf of the Mutual with the assistance of legal

counsel, as may be appropriate. In the alternative, the Board or executive committee may approve a response for the individual representative to post that protects the Mutual and such representative.

- F. Any posting or response to any posting on any social media platform by the Mutual or a representative of the Mutual responding in their official capacity with the prior written approval of the Board shall clearly indicate that the posting is a communication approved by the Board and that any issues or concerns with the Mutual or its representatives should be sent directly to the Board or staff for the Board to address in an official meeting.

IV. Guidelines for Social Media Use by Former Mutual Representatives

While persons who have previously served as representatives of the Mutual, but who no longer serve in such capacity, shall not be subject to the same guidelines as those currently serving in a representative capacity for the Mutual, such persons and their actions do still, in some respects, reflect on the Mutual. Further, such former representatives, including without limitation, prior members of the Board, members of any committee, and official volunteers, may have had, through such position, access to nonpublic knowledge relating to the Mutual's business. Given the foregoing, the following guidelines and expectations for such former representatives shall apply.

- A. Former Mutual representatives shall not post any content on any social media platform relating to official Mutual business, actions taken by the Mutual, or otherwise relating to Mutual issues under the purview of the Mutual's corporate powers and duties that involves nonpublic and/or confidential information that such former representative had access to by means of their prior position, as the duty to maintain confidentiality extends beyond the term of any position or representative relationship of such person on behalf of the Mutual.
- B. Former Mutual representatives shall not hold themselves out on any social media platform as currently representing the Mutual in any capacity.
- C. Former Mutual representatives are still expected to exercise personal responsibility whenever they use social media in any capacity, due to their prior affiliation with the Mutual, and to not engage in behaviors on social media directed toward current Mutual representatives, including without limitation, the Board or Mutual staff, that may constitute a nuisance.

V. Violations of Policy

Mutual representatives, including members of the Board, members of any committee, and official volunteers, who violate the guidelines in this Policy are deemed to be acting outside the course and scope of their authority as representatives of the Mutual. Any representative in violation of this Policy may be subject to immediate disciplinary action, including, but not limited to: (i) censure, (ii) removal from committees, (iii) removal as an

officer of the Board, (iv) request for resignation from the Board or committee, as may be applicable, and (v) removal from any volunteer position or capacity and suspension from acting in any future volunteer capacity. Depending on the circumstances of the violation, a representative in violation of this Policy may also be subject to disciplinary action in accordance with the Mutual's governing documents, ~~including, without limitation, the imposition of fines and/or the levy of a reimbursement assessment.~~

Prior to taking any of the actions described above, the Board shall review the evidence of violation, endeavor to meet with the representative member who allegedly is in violation, and confer with the Mutual's legal counsel. The Board shall meet with the director/committee member in executive session prior to imposing disciplinary action against that person; provided, however, that such person may be suspended from an officer, committee, or volunteer position pending the outcome of a hearing. Notwithstanding the foregoing, in cases of extreme or egregious violations, the Board may remove a person from an officer, committee, or volunteer position without a hearing in accordance with its authority pursuant to the Mutual's governing documents.

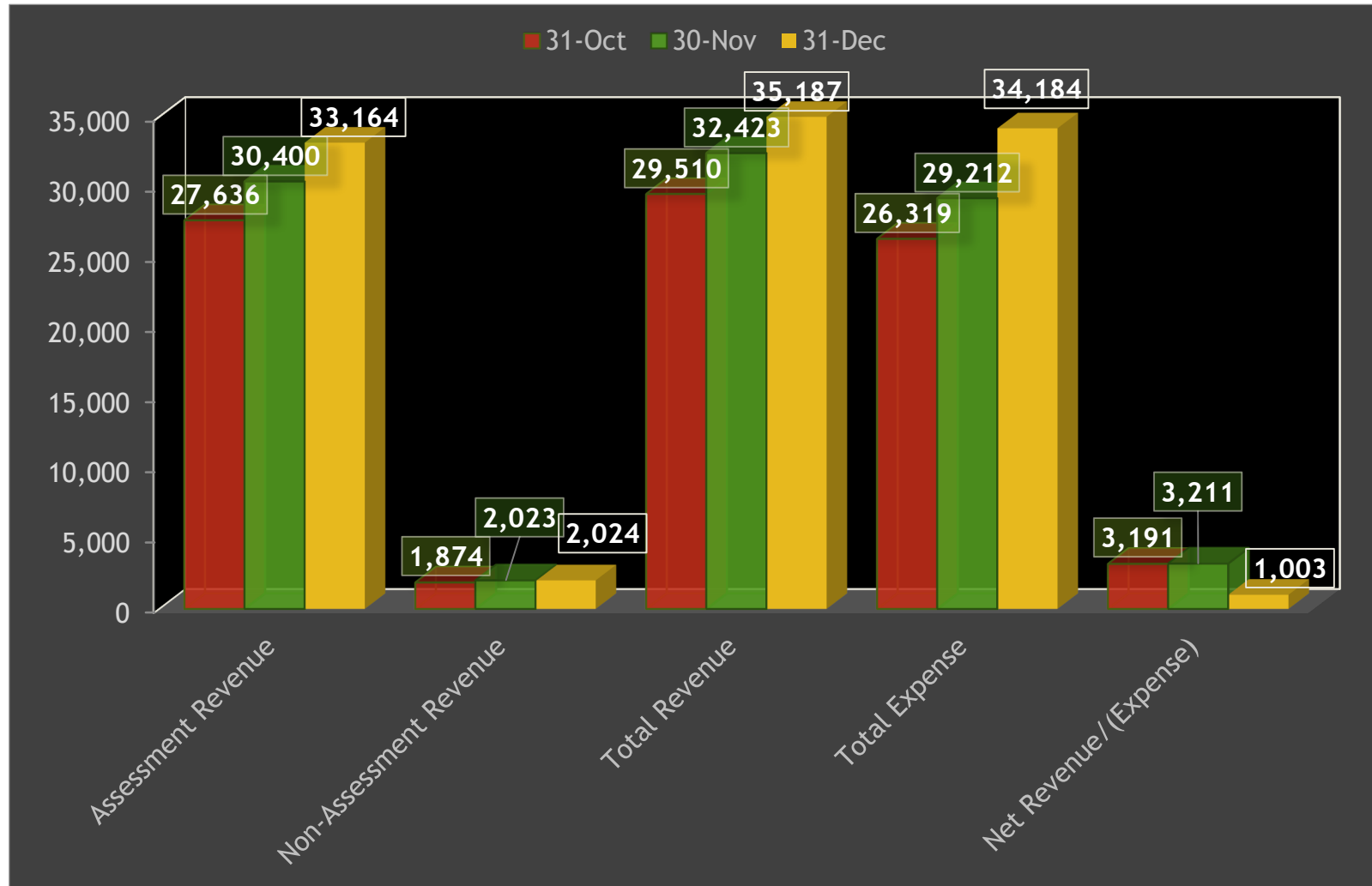
Former Mutual representatives found to be in violation of this Policy, depending on the circumstances of the violation, may also be subject to disciplinary or enforcement action in accordance with the Mutual's governing documents

Financial Report - December 31, 2020

- ▶ Third Laguna Hills Mutual
- ▶ Robert Mutchnick, Treasurer
- ▶ February 16, 2021

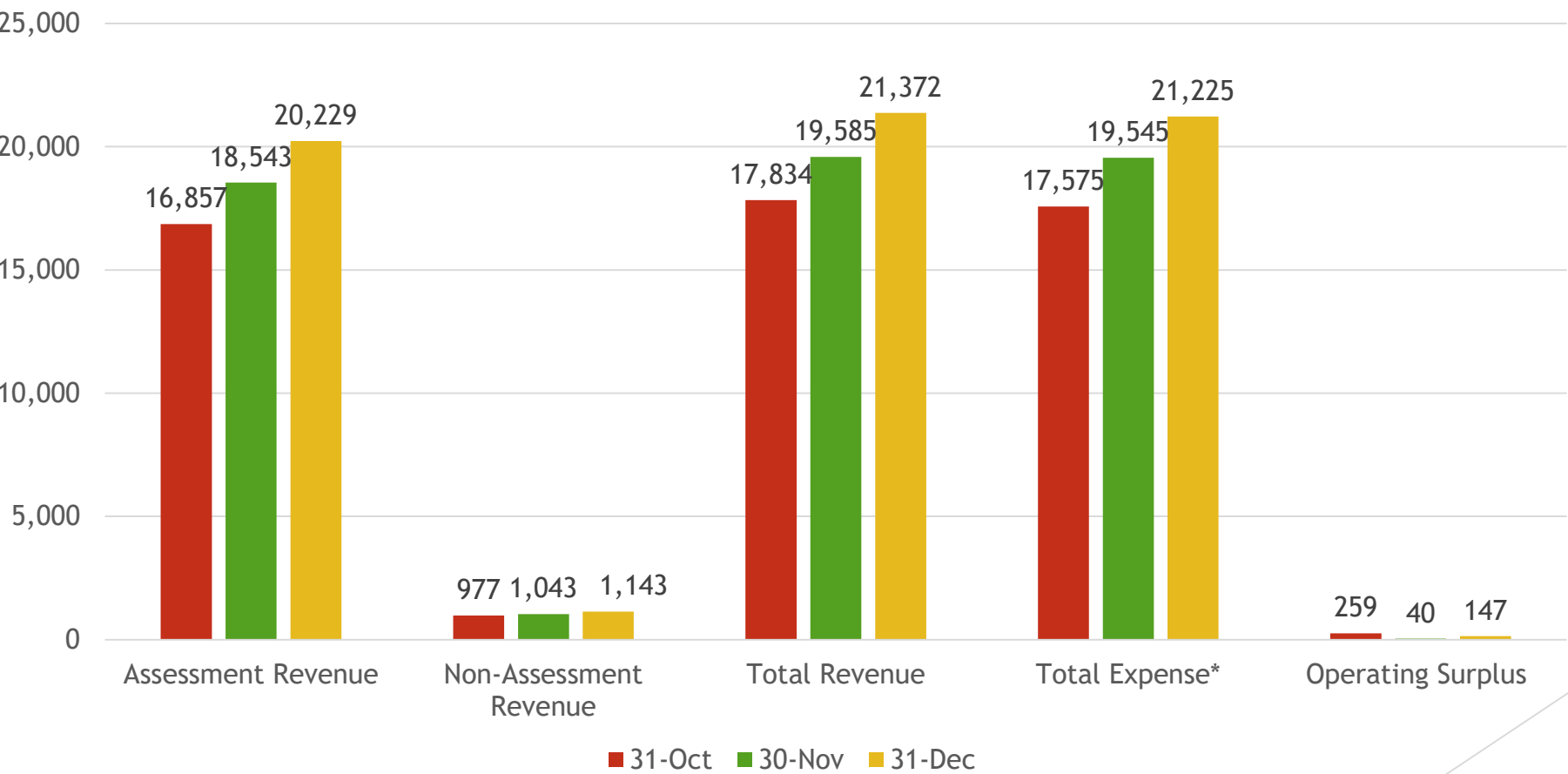
Income Statement

(In Thousands)



Income Statement - Operating Fund Only

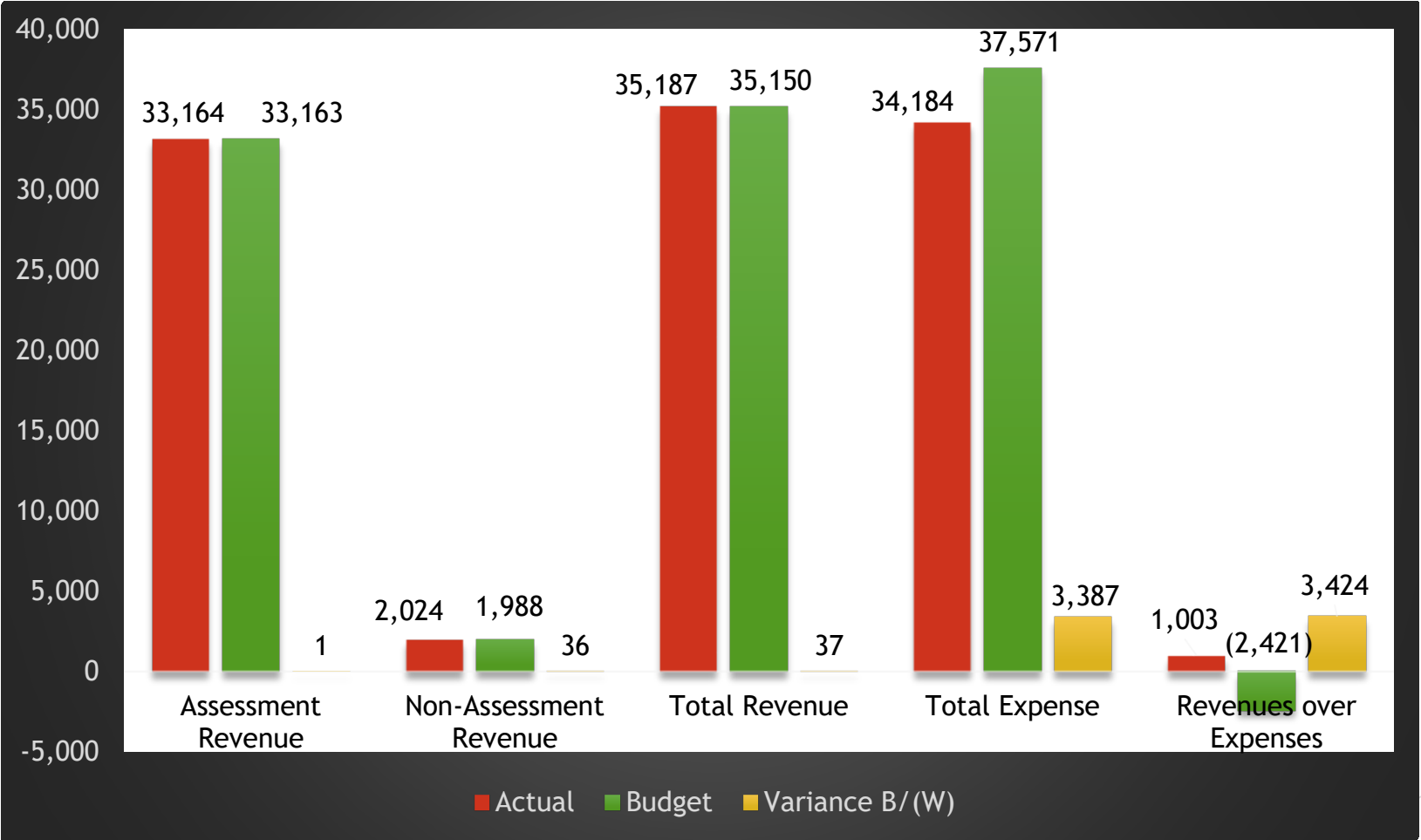
(In Thousands)



*Excludes Depreciation

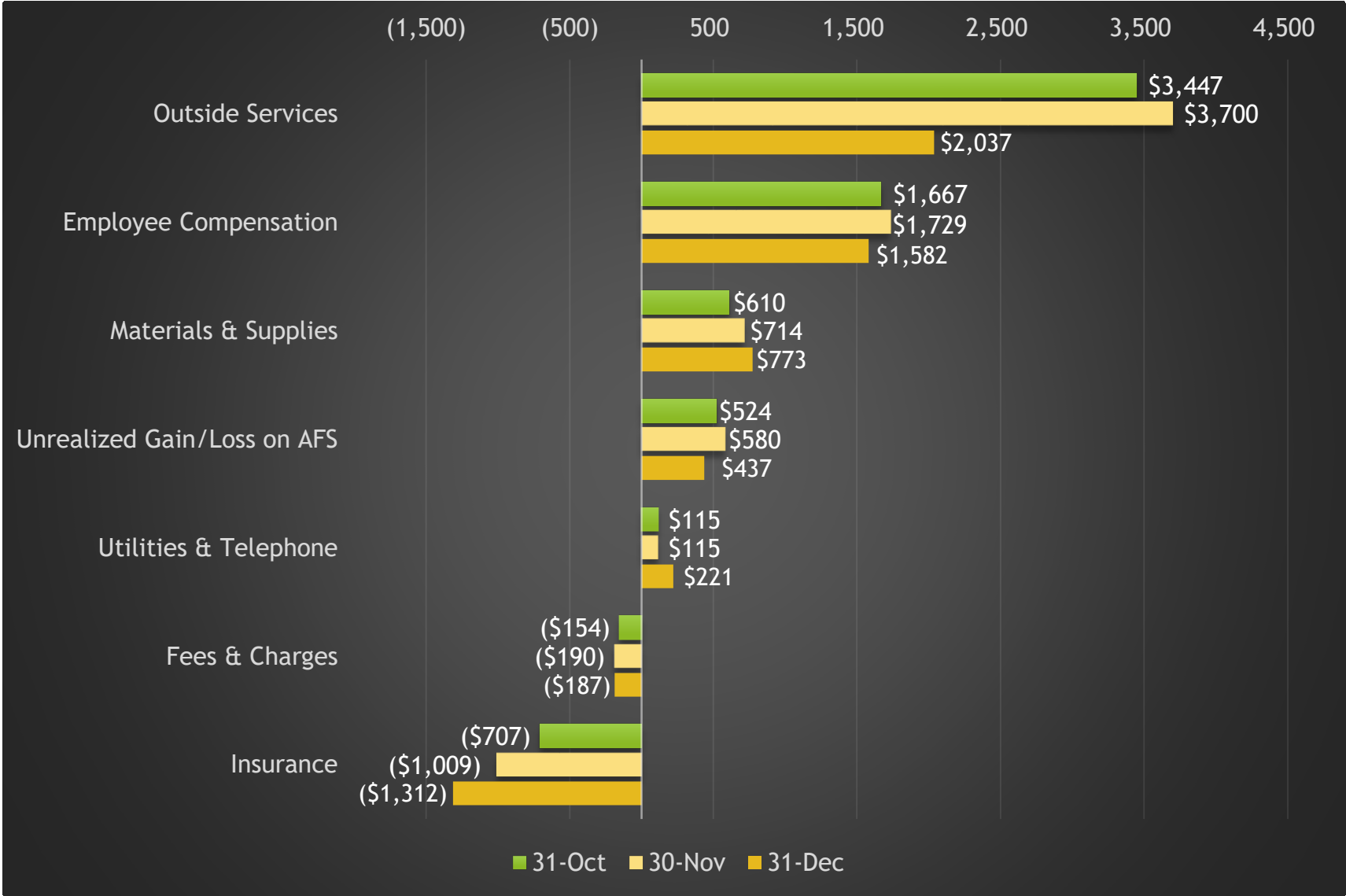
Income Statement - Actual v. Budget

(YTD 12/31/2020, In Thousands)



Selected Variances

(In Thousands)



Total Non-Assessment Revenue

November 30th

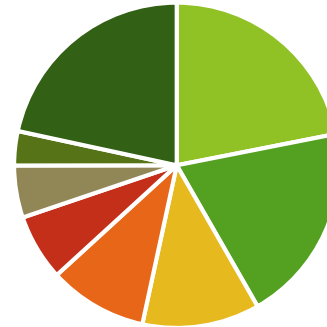
\$2,023,294



- Investment Income - 20%
- Fees & Charges to Residents - 17%
- Lease Processing Fee - Third 11%
- Laundry - 9%
- Resale Processing Fee - Third 6%
- Miscellaneous Revenue - 5%
- Golf Cart Electric Fee - 3%
- Unrealized Gain/(Loss) On AFS - 29%

December 31st

\$2,023,770



- Investment Income - 22%
- Fees & Charges to Residents - 20%
- Lease Processing Fee - Third 12%
- Laundry - 10%
- Resale Processing Fee - Third 7%
- Miscellaneous Revenue - 4%
- Golf Cart Electric Fee - 3%
- Unrealized Gain/(Loss) On AFS - 22%

Total Expenses

November 30th

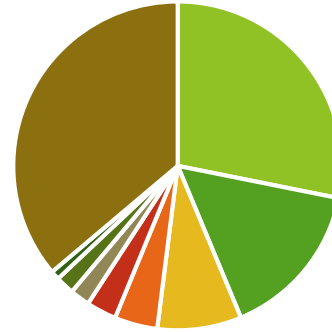
\$29,212,080



- Outside Services - 24%
- Utilities & Telephone - 17%
- Insurance - 8%
- Net Allocations to Mutuals - 5%
- Materials & Supplies - 3%
- Other - 2%
- Legal Fees - 2%
- Repairs & Maintenance - 1%
- Employee Comp. & Related - 38%

December 31st

\$34,184,357



- Outside Services - 28%
- Utilities & Telephone - 16%
- Insurance - 8%
- Net Allocations to Mutuals - 4%
- Materials & Supplies - 3%
- Other - 2%
- Legal Fees - 2%
- Repairs & Maintenance - 1%
- Employee Comp. & Related - 36%

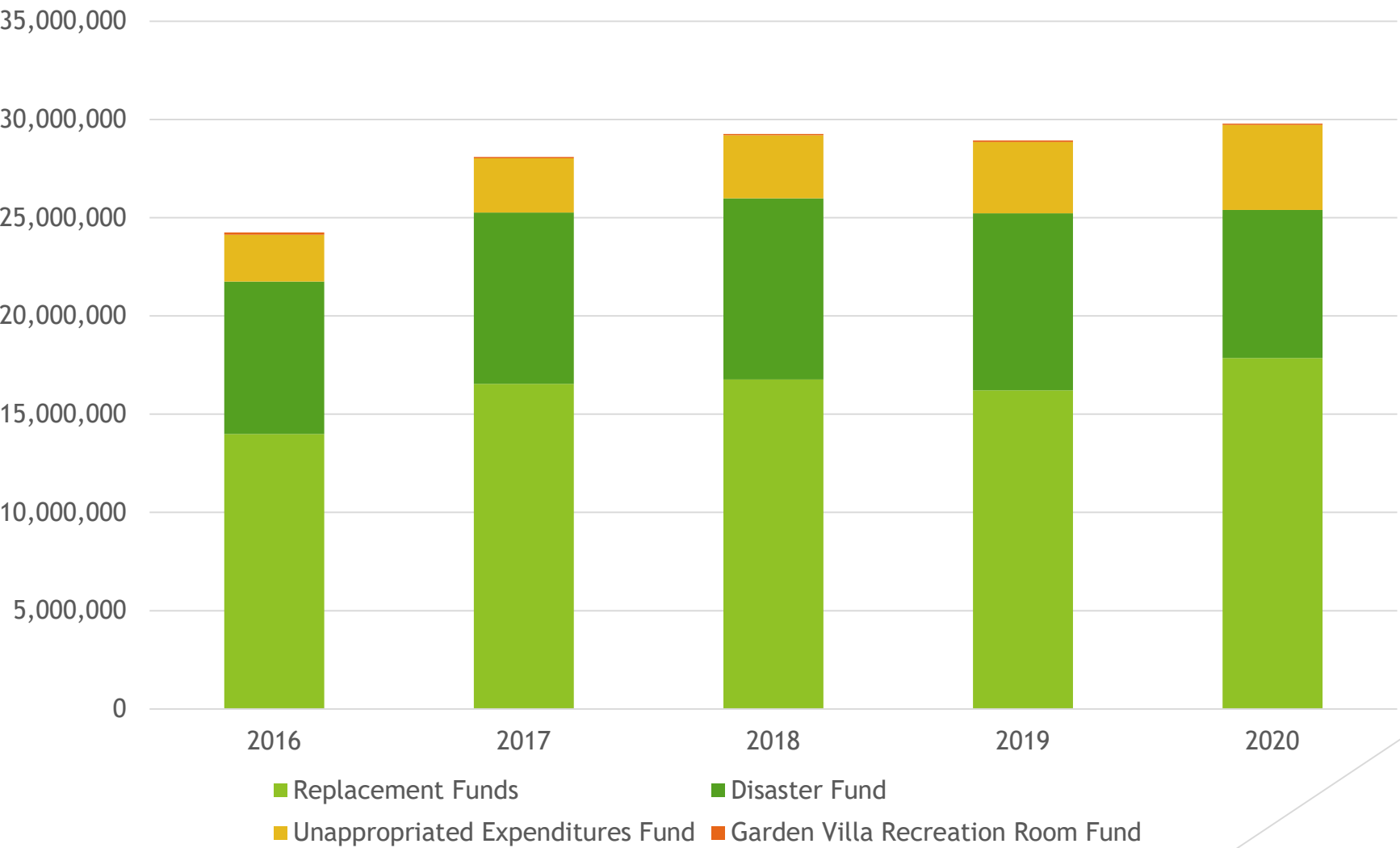
Non-Operating Fund Balances

(In Thousands)

Non-Operating Fund Balances	Replacement Funds*	Disaster Fund	Unappropriated Expenditures Fund	Garden Villa Fund	Total
Beginning Balances: 1/1/20	\$16,033	\$9,065	\$3,626	\$73	\$28,797
Contributions & Interest	11,621	1,410	697	88	13,816
Expenditures	9,790	2,946	(3)	93	12,826
Current Balances: 12/31/20	\$17,864	\$7,529	\$4,326	\$68	\$29,787

* Includes Elevator and Laundry Funds

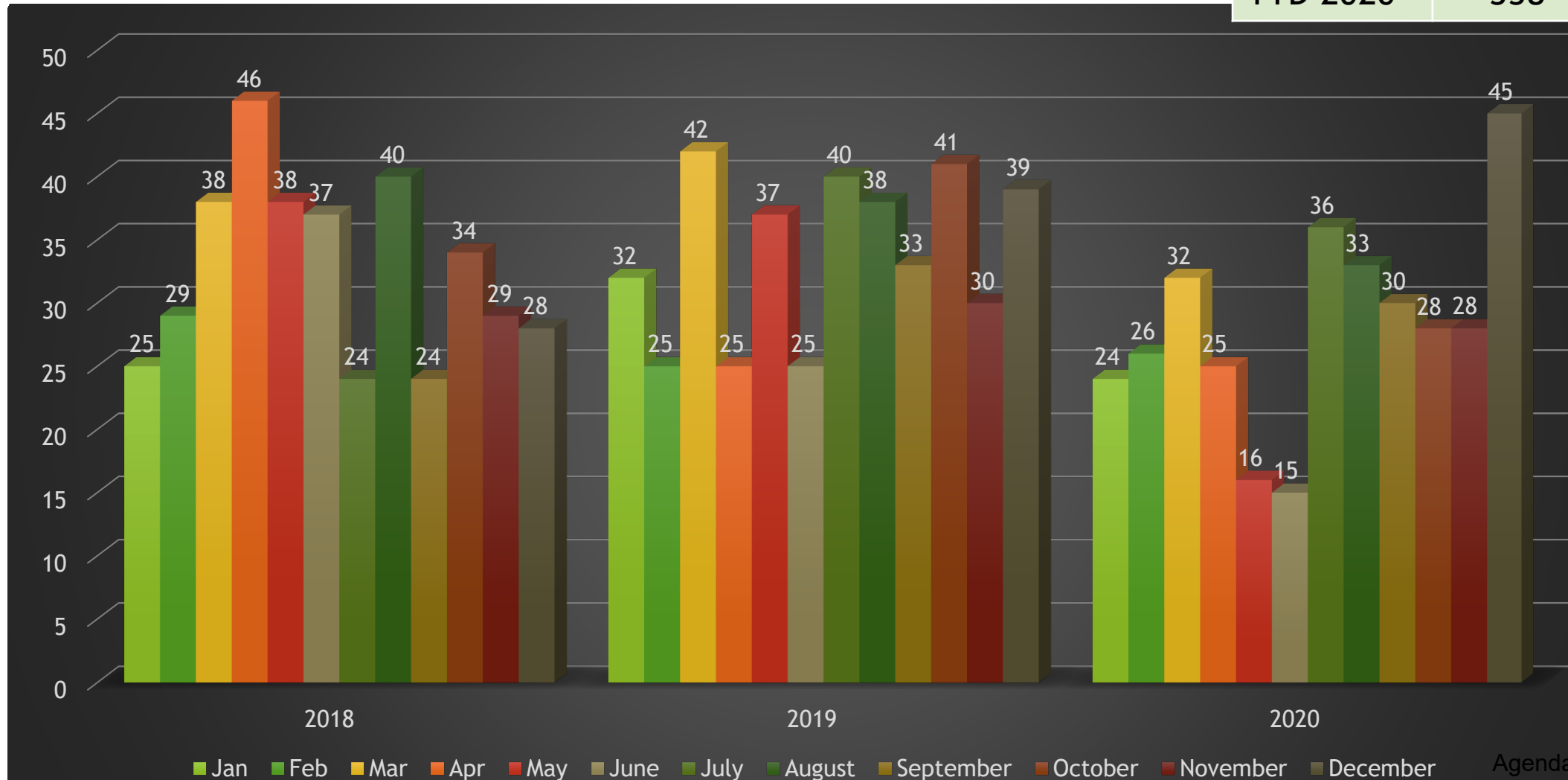
Fund Balances - December 31st



Resale History -Third Mutual

Preliminary as of December 31, 2020

	No. of Resales	Av. Resale Price
YTD 2018	392	\$429,885
YTD 2019	407	\$417,900
YTD 2020	338	\$417,956



Third Laguna Hills Mutual
Statement of Revenues & Expenses - Preliminary
12/31/2020
(\$ IN THOUSANDS)

		CURRENT MONTH			YEAR TO DATE			PRIOR YEAR	TOTAL
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:									
Assessments:									
1	Operating	\$1,686	\$1,686		\$20,229	\$20,228	\$1	\$18,767	\$20,228
2	Additions to restricted funds	1,078	1,078		12,935	12,935		13,460	12,935
3	Total assessments	2,764	2,764		33,164	33,163	1	32,227	33,163
Non-assessment revenues:									
4	Fees and charges for services to residents	52	49	2	401	588	(187)	1,088	588
5	Laundry	10	18	(9)	199	220	(21)	210	220
6	Investment income	43	45	(2)	443	536	(93)	665	536
7	Unrealized gain/(loss) on AFS investments	(143)		(143)	437		437		
8	Miscellaneous	39	54	(14)	544	643	(100)	1,758	643
9	Total non-assessment revenue		166	(165)	2,024	1,988	36	3,721	1,988
10	Total revenue	2,764	2,929	(165)	35,187	35,150	37	35,948	35,150
Expenses:									
11	Employee compensation and related	1,315	1,168	(147)	12,358	13,940	1,582	12,591	13,940
12	Materials and supplies	88	147	60	1,014	1,787	773	1,363	1,787
13	Cost of goods sold							13	
14	Utilities and telephone	307	413	106	5,321	5,542	221	5,209	5,542
15	Legal fees	68	42	(26)	627	500	(127)	726	500
16	Professional fees	102	9	(94)	267	145	(122)	150	145
17	Equipment rental	13	2	(11)	48	20	(28)	38	20
18	Outside services	2,565	902	(1,663)	9,624	11,661	2,037	11,448	11,661
19	Repairs and maintenance	24	32	8	300	380	80	363	380
20	Other Operating Expense	18	17	(2)	127	199	72	157	199
21	Income taxes	22		(22)	42		(42)	81	
22	Insurance	430	126	(303)	2,829	1,517	(1,312)	1,513	1,517
23	Investment expense	9	4	(5)	15	47	32	34	47
24	Uncollectible Accounts	24	10	(14)	72	120	48	361	120
25	(Gain)/loss on sale or trade	(149)		149	(41)		41	272	
26	Depreciation and amortization	10	11	1	135	136	1	136	136
27	Net allocation to mutuals	129	132	4	1,445	1,577	131	1,278	1,577
28	Total expenses	4,972	3,013	(1,959)	34,184	37,572	3,387	35,732	37,572
29	Excess of revenues over expenses	(\$2,208)	(\$84)	(\$2,124)	\$1,003	(\$2,421)	\$3,424	\$216	(\$2,421)

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Statement of Revenues & Expenses - Preliminary

Variance Explanations as of December 31, 2020

SUMMARY

Third financial results were better than budget by \$3,424K as of December 31, 2020, primarily due to program adjustments related to the COVID-19 pandemic. Explanations for categories with significant variances are found below.

REVENUE

Fees and Charges for Services to Residents – (\$187K) [Line 4](#)

Unfavorable variance resulted from revenue not yet recorded from prior year moisture intrusion events, pending determination hearings which were postponed due to COVID-19. In addition, there is also a back-log of 2020 moisture intrusion events pending hearings. Variance was partially offset by plumbing chargeable services. Water heater replacement is an expanded service that has generated more revenue than anticipated at the time of budget preparation.

Investment Income – (\$93K) [Line 6](#)

Unfavorable variance is primarily due to less revenue being generated from discretionary investment dividends as opposed to interest bearing discretionary investment bonds. The investment strategy changes from individual bond and treasury bill holdings to index funds was initiated after 2020 budgets were approved. The interest generated from bond holdings within the current index funds is reinvested by the index fund manager growing the value of the investment, with the growth reflected in line 7.

Unrealized gain/(loss) on AFS Investments – \$437K [Line 7](#)

Favorable variance due to reporting of Unrealized Gain on Available for Sale Investments. A monthly entry is made to reflect investment market conditions, which fluctuate. The variance was partially offset by realized losses, recorded in line 24, below.

Miscellaneous – (\$100K) [Line 8](#)

Unfavorable variance due to fewer fees collected during facility closures since mid-March, including resident violations. Late Fees were paused between March and June based on Covid-19 pandemic, which resulted in an unfavorable variance for the year. Unfavorable variance furthered by less resale processing fees, due to fewer resales. The budget assumed 438 sales YTD; however, 337 manors were sold through the reporting period.



Statement of Revenues & Expenses - Preliminary

Variance Explanations as of December 31, 2020

EXPENSE

Employee Compensation and Related – \$1,582K [Line 11](#)

Programs such as Prior to Paint, Exterior Paint, and Building Structures were placed on hold beginning mid-March to comply with State and County health orders due to the COVID-19 pandemic which also resulted in staff furloughs throughout the organization, particularly affecting Carpentry and Paint. By August, compensation had returned to pre-pandemic levels. Additional savings occurred in Landscape where tree maintenance and shrub-bed maintenance were partially outsourced creating savings in labor hours. Favorable variance was partially offset by more hours used for higher levels of service tickets for general plumbing services and leak investigation.

Materials and Supplies – \$773K [Line 12](#)

Favorable variance due to programs put on hold beginning in March due to the COVID-19 pandemic; only emergency work was done from March through August. Fewer materials were required for programs such as building structures (carpentry), dry rot repairs and exterior paint program.

Utilities and Telephone – \$221K [Line 14](#)

Favorable variance resulted due to understated expenditures for water in the month of December, which will be corrected in the audited financials. In addition, electricity savings resulted due to energy consumption offset by higher solar credits than anticipated.

Legal Fees – (\$127K) [Line 15](#)

Unfavorable variance resulted due to higher expenditures to date than anticipated. The budget for legal fees is a contingency, which fluctuates from year to year.

Professional Fees – (\$122K) [Line 16](#)

Unfavorable variance resulted due to higher consulting expenses in the Office of the CEO department for services provided for the 2020 election.

Outside Services – \$2,037K [Line 18](#)

Favorable variance is due to:

- **Building Structures – \$1,093K**

Favorable variance resulted from work postponed due to the COVID-19 pandemic. On May 19th, the Board imposed a spending limit on those programs directly affected by work stoppage resulting from the pandemic. Funding for building structures replacement, dry rot, and parapet wall removal were reduced. In May, M&C Committee directed staff to restart some of the programs that were on hold.



Statement of Revenues & Expenses - Preliminary

Variance Explanations as of December 31, 2020

Parapet wall removal in buildings 5144 and 5404 were complete in November within the approved spending limit.

- **Waste Line Remediation – \$583K**

Favorable variance is due to work put on hold related to the COVID-19 pandemic. While the primary focus is on three-story buildings this year, other buildings with a high risk for stoppages are also evaluated for epoxy lining. The three-story buildings take an average of 6-weeks to complete. On May 19th, the Board approved a spending limit of \$750,000 to the 2020 program. Work restarted in September, but due to the late start of the program, the spending limit will not be met in 2020.

- **Water Lines – Copper Pipe Remediation – \$345K**

Water line copper pipe remediation program was cancelled mid-year due to the pandemic. Of the 9 scheduled buildings, only 4 of the buildings were completed in 2020.

- **Pest Control – \$279K**

The program was deferred at the direction of the board due to the pandemic.

- **Elevator Replacement – \$139K**

On May 19, 2020, the Third Mutual Board approved the deferral of the elevator replacement program to 2021 due to the pandemic.

Offset:

- **Moisture Intrusion - Plumbing Leaks – (\$288K)**

Unfavorable variance resulted due to the increase in plumbing leaks (drain line, supply line, toilet base, under slab, etc.) that occurred in 2020. With most residents staying home since the pandemic started, the aged plumbing infrastructure was used a lot more than it normally would have been, which played a part in the increased number of plumbing pipe failures.

- **Tree Maintenance – (\$276K)**

Although annual tree trimming is budgeted to be performed by in-house staff, work is done by outside vendors. An offset is found in line compensation, above.



Statement of Revenues & Expenses - Preliminary

Variance Explanations as of December 31, 2020

Insurance – (\$1,312K) [Line 22](#)

Unfavorable variance due to higher premiums for property and casualty insurance. Insurance premium increases were implemented after 2020 budget was finalized. Significant changes in market conditions, catastrophic losses including wildfires in California, and a non-renewal situation required a new layered program structure to achieve the existing limits in a tight market.

Net Allocation to mutual – \$131K [Line 27](#)

Favorable variance due to less interdepartmental allocations than anticipated.



**FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION**

Tuesday, February 2, 2021 – 3:00 p.m.
Virtual Meeting

MEMBERS PRESENT: Robert Mutchnick – Chair, Steve Parsons, Annie McCary, Ralph Engdahl, Lynn Jarrett, Cush Bhada. John Frankel, Reza Karimi, Craig Wayne, Debbie Dotson, Donna Rane-Szostak, Advisor: John Hess, Wei-Ming Tao

MEMBERS ABSENT: None

STAFF PRESENT: Betty Parker, Jose Campos, Steve Hormuth, Christopher Swanson

Call to Order

Director Mutchnick, Treasurer, chaired the meeting and called it to order at 3:01 p.m.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of Meeting Report for January 5, 2021

A motion was made and carried unanimously to approve the committee report as presented.

Chair Remarks

None.

Member Comments

Advisor Tao commented on the Budget Joint Task Force and informed the committee she had stepped down as chair.

Department Head Update

Betty Parker, Chief Financial Officer, provided updates on the 2020 Audit, Insurance, Procedure for Customer Relations, Procedure for Reserve Payments and the Budget Task Force.

Preliminary Financial Statements dated December 31, 2020

Steve Hormuth, Controller, presented the Preliminary Financial Statements dated December 31, 2020 and questions were addressed from the committee.

Operating Surplus

Jose Campos, Financials Services Manager, presented an Excel handout on the December 31, 2020 operating surplus. The Committee requested the handout be emailed out to all Third board members and finance committee advisors.

Future Agenda Items

None.

Committee Member Comments

Director Dotson commented on the need to address variances and understand them thoroughly.

Date of Next Meeting

Tuesday, March 2, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed at 4:25 p.m.

DRAFT

Robert Mutchnick, Chair

Monthly Resale Report

PREPARED BY

Community Services Department

MUTUAL

All Mutuals

REPORT PERIOD

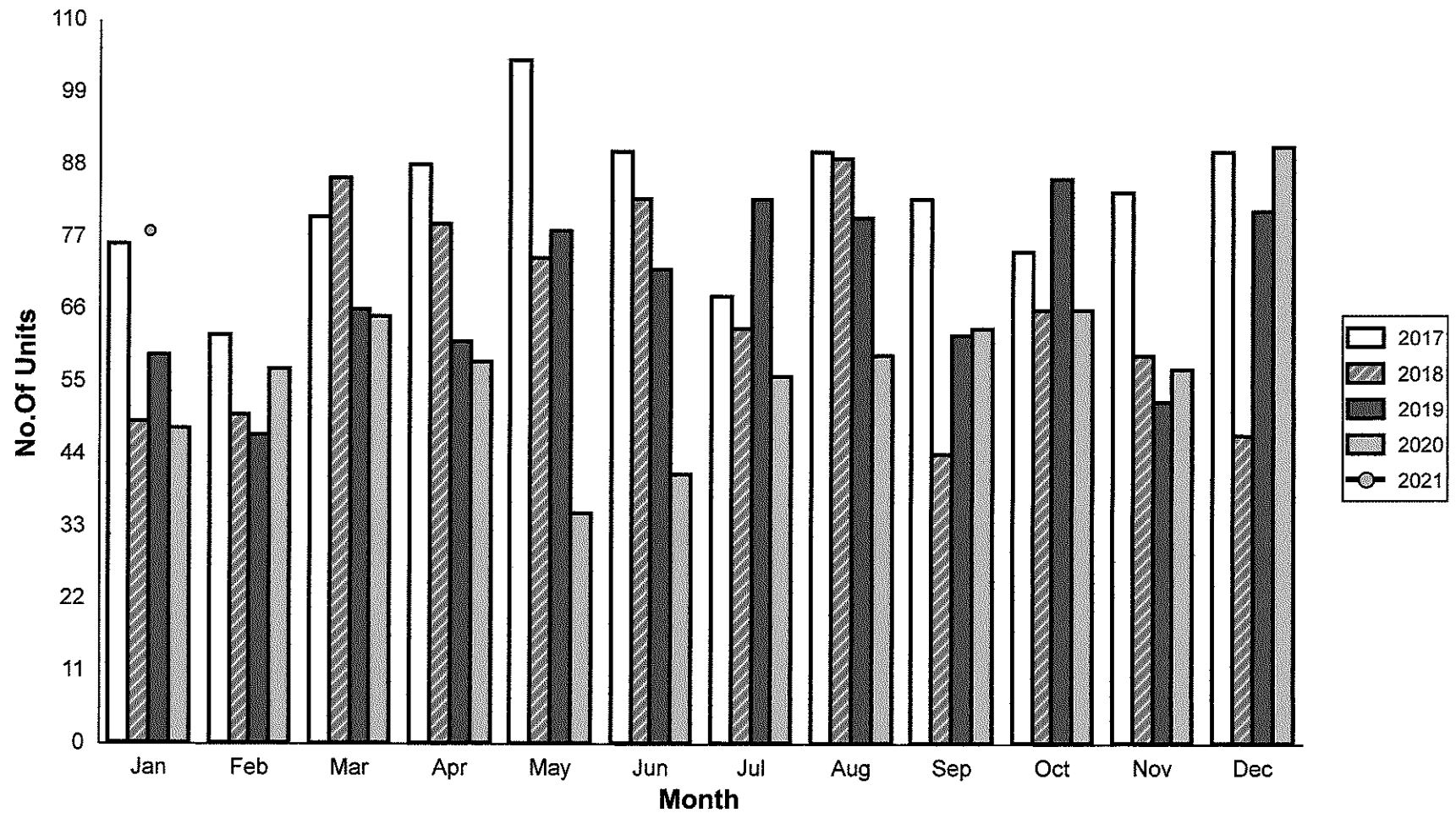
January, 2021

MONTH	NO. OF REALES		TOTAL SALES VOLUME IN \$\$		AVG RESALE PRICE	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR
January	78	48	\$25,830,878	\$16,125,300	\$331,165	\$335,944
February	*	57	*	\$18,886,210	*	\$331,337
March	*	65	*	\$21,969,916	*	\$337,999
April	*	58	*	\$18,200,321	*	\$313,799
May	*	35	*	\$10,277,500	*	\$293,643
June	*	41	*	\$12,315,399	*	\$300,376
July	*	56	*	\$20,514,748	*	\$366,335
August	*	59	*	\$21,522,228	*	\$364,784
September	*	63	*	\$22,132,600	*	\$351,311
October	*	66	*	\$20,962,800	*	\$317,618
November	*	57	*	\$17,923,188	*	\$314,442
December	*	91	*	\$29,495,361	*	\$324,125
TOTAL	78.00	48.00	\$25,830,878	\$16,125,300		
MON AVG	78.00	48.00	\$25,830,878	\$16,125,300	\$331,165	\$335,944

* Amount is excluded from percent calculation

Year to-date totals now include Mutual Fifty.

Resales - 5 Year Comparison



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Monthly Resale Report

PREPARED BY

Community Services Department

MUTUAL

Third

REPORT PERIOD

January, 2021

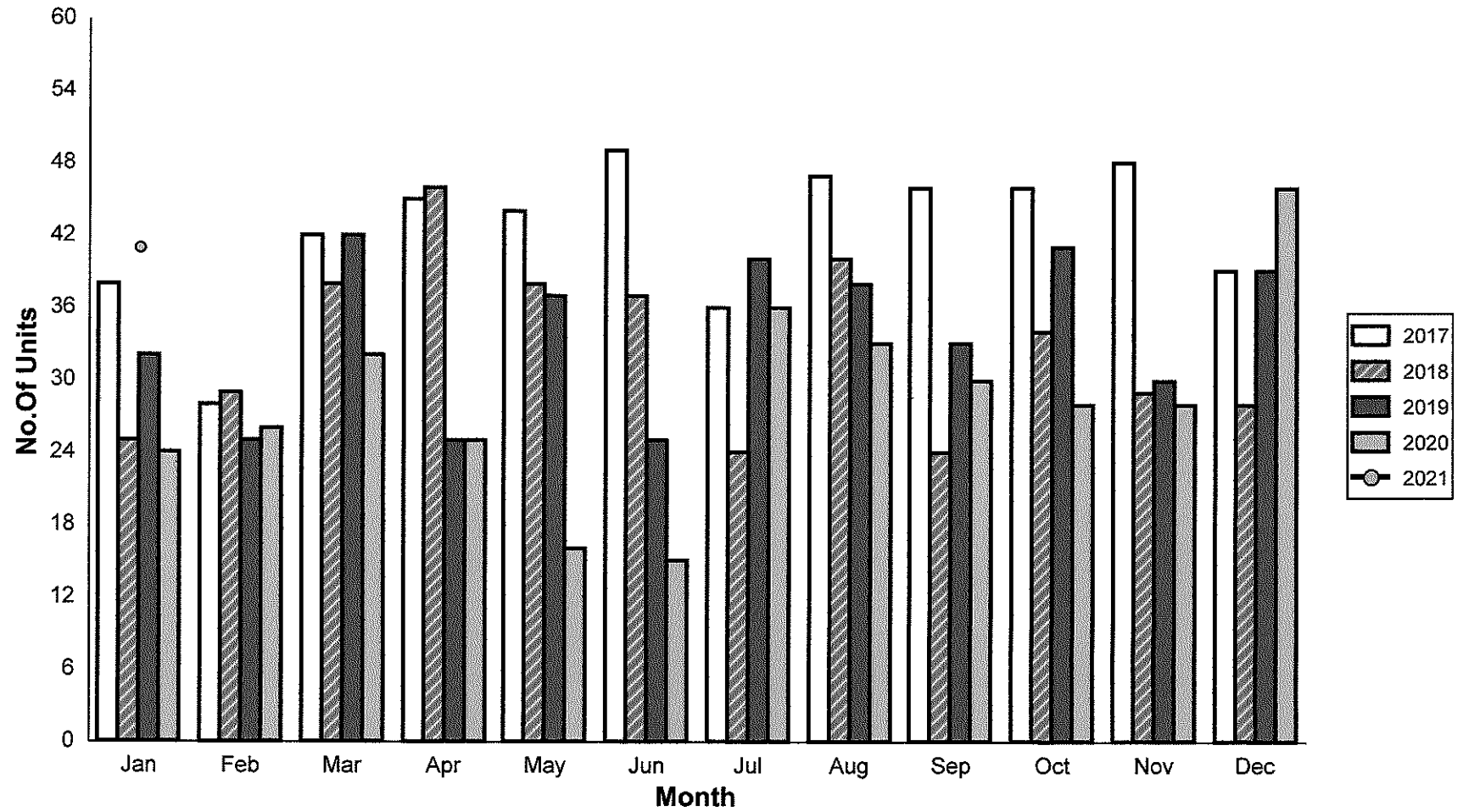
MONTH	NO. OF RESALES		TOTAL SALES VOLUME IN \$\$		AVG RESALE PRICE	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR
January	41	24	\$16,433,725	\$10,015,000	\$400,823	\$417,292
February		*		\$12,158,700		* \$467,642
March		*		\$13,946,416		* \$435,826
April		*		\$10,830,833		* \$433,233
May		*		\$5,604,000		* \$350,250
June		*		\$5,881,500		* \$392,100
July		*		\$15,240,248		* \$423,340
August		*		\$14,612,928		* \$442,816
September		*		\$14,314,100		* \$477,137
October		*		\$10,707,400		* \$382,407
November		*		\$11,057,300		* \$394,904
December		*		\$18,548,901		* \$403,237

TOTAL	41.00	24.00	\$16,433,725	\$10,015,000		
MON AVG	41.00	24.00	\$16,433,725	\$10,015,000	\$400,823	\$417,292
% CHANGE - YTD	70.8%		64.1%		-3.9%	

% Change calculated (ThisYear - LastYear)/LastYear

* Amount is excluded from percent calculation

Resales - 5 Year Comparison



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Resales Report Third Laguna Hills Mutual January, 2021

Close	Manor	Mutual	Price	Model/Style	Listing Realtor	Buyer Realtor	Escrow
01/19/2021	2170-C	3	\$380,000	San Sebastian	Laguna Premier Realty, Inc	Laguna Premier Realty, Inc	Blue Pacific Escrow
01/21/2021	2232-N	3	\$202,500	Casa Linda	Regency Real Estate	Century 21 Rainbow	Blue Pacific Escrow
01/12/2021	2278-O	3	\$342,000	Casa Linda	Mark Carlson, Broker	HomeSmart Evergreen	Corner Escrow Inc.
01/28/2021	2282-A	3	\$240,000	Casa Contenta	Douglas Elliman of California, Inc	Century 21 Rainbow	Granite Escrow
01/07/2021	2314-C	3	\$405,000	La Jolla	Keller Williams Real Estate	Vylla Home, Inc.	Granite Escrow
01/20/2021	2335-B	3	\$345,950	Cordoba	Century 21 Rainbow	TBD	Granite Escrow
01/21/2021	2353-1F	3	\$335,000	Garden Villa	Mark Carlson, Broker	TNG Real Estate	Corner Escrow Inc.
01/26/2021	2401-3E	3	\$436,000	Villa Capri	Lantern Bay Realty	Century 21 Rainbow	Granite Escrow
01/12/2021	3000-C	3	\$364,000	Villa Nova	Coldwell Banker	TBD	Granite Escrow
01/11/2021	3011-N	3	\$235,000	Casa Del Mar	Century 21 Rainbow	Century 21 Rainbow	Granite Escrow
01/27/2021	3019-P	3	\$230,000	Casa Del Mar	Century 21 Rainbow	Century 21 Rainbow	Corner Escrow Inc.
01/11/2021	3022-B	3	\$250,000	San Clemente	EHM Real Estate	Prea Realty	Corner Escrow Inc.
01/19/2021	3032-P	3	\$245,000	Casa Del Mar	Laguna Premier Realty, Inc	Laguna Premier Realty, Inc	Blue Pacific Escrow
01/04/2021	3140-A	3	\$640,000	Las Flores	H & M Realty Group	Century 21 Sunny Hills	Corner Escrow Inc.
01/13/2021	3160-D	3	\$589,875	El Doble	Pacific Sotheby's International	Wendy Chai	Corner Escrow Inc.
01/12/2021	3230-C	3	\$600,000	La Reina	Laguna Premier Realty, Inc	Presidential Real Estate	Granite Escrow
01/19/2021	3243-1A	3	\$300,000	Villa Puerta	Bay One Realty	Bay One Realty	Corner Escrow Inc.
01/28/2021	3271-O	3	\$285,000	La Brisa	Century 21 Rainbow	Seniority Realty	Corner Escrow Inc.
01/22/2021	3272-C	3	\$265,000	La Brisa	Douglas Elliman of California, Inc	LB Brokerage	Granite Escrow
01/13/2021	3276-N	3	\$270,000	Casa Vista	Davar & Co	HomeSmart Evergreen	Generations Escrow
01/12/2021	3288-C	3	\$710,000	La Reina	HomeSmart Evergreen	Surterre Properties, Inc.	Corner Escrow Inc.
01/19/2021	3307-Q	3	\$300,000	Casa Vista	Century 21 Rainbow	H & M Realty Group	Corner Escrow Inc.
01/19/2021	3337-2D	3	\$198,000	Aragon	Christine Donovan, Broker	Century 21 Rainbow	Corner Escrow Inc.

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Prepared by Community Services Department as of: 02/02/2021

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Resales Report Third Laguna Hills Mutual January, 2021

Close	Manor	Mutual	Price	Model/Style	Listing Realtor	Buyer Realtor	Escrow
01/21/2021	3337-2G	3	\$215,000	Aragon	Legacy 15 Real Estate	Legacy 15 Real Estate	Platinum One
01/20/2021	3359-C	3	\$452,000	Catalina	Prea Realty	Laguna Premier Realty, Inc	Corner Escrow Inc.
01/27/2021	3379-C	3	\$393,500	Catalina	McAllister Homes Real Estate	Realty One Group	Peak Escrow
01/22/2021	3398-C	3	\$435,000	Catalina	Laguna Premier Realty, Inc	Laguna Premier Realty, Inc	Granite Escrow
01/19/2021	3427-N	3	\$435,000	La Quinta	Coastal Hills Properties	Realty One Group West	Blue Pacific Escrow
01/26/2021	3486-3A	3	\$381,000	Sierra	Village Real Estate	Laguna Premier Realty, Inc	Corner Escrow Inc.
01/19/2021	3491-A	3	\$346,000	La Quinta	Laguna Premier Realty, Inc	Real Living Lifestyle Properties	Blue Pacific Escrow
01/26/2021	3494-P	3	\$410,000	La Quinta	Laguna Premier Realty, Inc	Integr8tive Solutions, Inc.	Granite Escrow
01/27/2021	3512-B	3	\$604,000	Villa Fuente	Surterre Properties, Inc.	Team Spirit Realty, Inc.	Blue Pacific Escrow
01/12/2021	4007-2B	3	\$390,000	El Mirador	Laguna Premier Realty, Inc	WERE Real Estate	Granite Escrow
01/11/2021	4015-2E	3	\$294,000	Villa Nueva	HomeSmart Evergreen	Century 21 Rainbow	Granite Escrow
01/22/2021	5297	3	\$870,000	Villa Paraisa	FSBO	FSBO	Blue Pacific Escrow
01/14/2021	5359-Q	3	\$290,000	La Brisa	Coast to Canyon Real Estate	Uniti Realty	Corner Escrow Inc.
01/06/2021	5413	3	\$910,000	Casa Grande	Laguna Premier Realty, Inc	Phillip Cooper	Blue Pacific Escrow
01/19/2021	5490-B	3	\$305,000	Casa Milano	Century 21 Award	Century 21 Award	Corner Escrow Inc.
01/06/2021	5515-1B	3	\$430,000	El Mirador	Century 21 Rainbow	Laguna Premier Realty, Inc	Corner Escrow Inc.
01/22/2021	5517-1G	3	\$405,000	El Mirador	Compass	James Hahn, Broker	Blue Pacific Escrow
01/22/2021	5528-B	3	\$699,900	Villa Francesca	Century 21 Rainbow	Village Real Estate	Granite Escrow

Number of Resales: 41

Total Resale Price: \$16,433,725

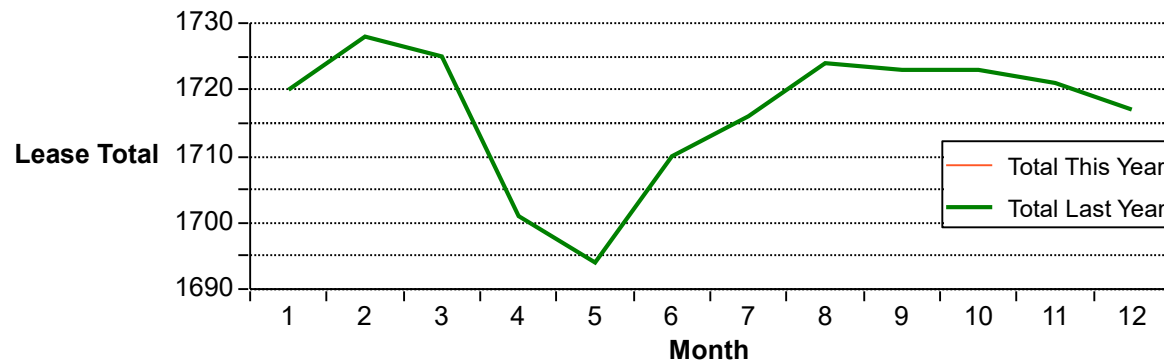
Average Resale Price: \$400,823

Median Resale Price: \$364,000

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Monthly Active Leasing Report 2021 Period 1 (Mutual 3)



Year	Month	1 to 3 Month	4 to 6 Month	7 to 12 Month	12+ Month	Total This Year	Total Last Year	% Leased	% Leased Last Year	% Change	Total Renewals	Total Expirations
2021	January	15	10	356	1,315	1,696	1,720	27.8	28.2	-0.4	63	70
2021	February						1,728					
2021	March						1,725					
2021	April						1,701					
2021	May						1,694					
2021	June						1,710					
2021	July						1,716					
2021	August						1,724					
2021	September						1,723					
2021	October						1,723					
2021	November						1,721					
2021	December						1,717					

Data is dynamic and changes month over month.

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OPEN MEETING

**REGULAR OPEN MEETING OF THE THIRD LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

Monday, January 25, 2021 - 9:30 AM
Laguna Woods Village Community Center (Virtual GoToMeeting)
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

COMMITTEE MEMBERS PRESENT: Chair Steve Parson, Jon Frankel, Reza Karimi, Ralph Engdahl, Robert Mutchnik

DIRECTORS PRESENT: Berton Moldow

COMMITTEE MEMBERS ABSENT: Craig Wayne

ADVISORS PRESENT: Mike Butler, Mike Plean

STAFF PRESENT: Robbi Doncost, Lauryl Varnum, Gavin Fogg

1. Call to Order

Chair Parsons called the meeting to order at 9:30am.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Chair Parsons moved to accept the agenda. Director Karimi seconded. The committee had no objection.

4. Approval of Meeting Report for December 29, 2020

The committee approved the meeting report as presented. Chair Parsons asked for clarification on a Variance Recommendation (5551-B) from the previous ACSC Meeting. Staff Officer Doncost clarified the verbiage reflected that Staff Recommendation was to reject, however the ACSC dismissed the Staff Recommendation and approved the Variance Request (5551-B).

5. Chair's Remarks

Chair Parsons requested further clarification from Manor Alterations on "like-for-like" replacements and "over-the-counter" application approvals.

6. Member Comments - (Items Not on the Agenda)



Director Berton Moldow discussed the benefits of installation of solar panels as it relates to environmental impact, creation of “micro-grid”, and overall cost savings to customers. Discussion ensued regarding potential prohibitive costs of solar panel installation, additional research by Manor Alterations on alternate vendors, and the potential for negotiation of lower costs. Mr. Fogg confirmed this should involve oversight by the M&C Committee.

7. Manor Alterations Division Update

Mr. Doncost updated the current status of the Manor Alterations staff, with two Operational Specialists hired and one rotating VMS staff member to assist in addressing the backlog of inquiries. A representative from AQMD has been contacted, and a 30-minute presentation is being scheduled for the members of Laguna Woods. Mr. Doncost encouraged ACSC members to submit questions in advance and provide feedback to “MA” in order to finalize criteria.

Director Karimi inquired as to the communication of current status to realtors, relayed the concern that the growing scale of requests will become an ongoing issue.

Mr. Doncost clarified that “MA” is currently continuing a “triage-style” method in order to prioritize life/safety concerns, and further explained the fundamental issues experienced regarding Resale Inspections. Mr. Doncost proposed a temporary moratorium on Variance Requests as an option to slow incoming requests and address the backlog of open inquiries.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Items for Discussion

8. Document Package for Mutual Consent Applications

Mr. Doncost discussed “MA” has revised the salvageable documents from the Malware attack, and reformatted them for review. Mr. Doncost encouraged feedback from the ACSC for potential revisions.

Chair Parsons highlighted select statements for revision, including status requests and minor formatting concerns. Chair Parsons questioned a statement relating to asbestos abatement and testing due to square footage of less than 100 sq ft.

Mr. Doncost clarified that regulations of AQMD states that single-family home owners may remove up to 100 sq ft, however there are no single-family homes owned by the individual members within Laguna Woods. Per CalOSHA, any findings above 0.1% requires an abatement contractor. Mr. Doncost explained that further clarification will be highlighted by the Asbestos Regulations Meeting. Chair Parsons inquired as to the date of the meeting, stating that Third ACSC will have a presence. Mr. Doncost clarified the



date is not yet set, but encouraged the Committee members to submit questions to “MA” in advance, and to review the proposed agenda once confirmed.

Director Mutchnick commented that the language surrounding the “100 sq ft” line within the “MA” document package must be removed and the paragraph revised.

Chair Parsons highlighted a section on the revised document package regarding square footage.

Director Plean suggested revising the language surrounding disciplinary action which was furthered by Director Mutchnick. Staff Officer Gavin Fogg clarified that “MA” presents a document package which only highlights potential disciplinary actions as they are fully expounded within the CC&Rs.

Director Plean asked clarifying questions regarding the vehicles of contractors working with Laguna Woods, Mr. Doncost confirmed that insurance coverage is recorded for each contractor and their vehicles, but staff does not have the capacity for ongoing monitoring within the community.

Chair Parsons stated the verbiage surrounding “predictive submission timelines” must be eliminated, and inquired as to the current status of “MA” timelines for inquiries and staffing needs. Mr. Doncost confirmed that filling open staff positions is the highest priority in order to address the backlog of inquiries and shorten the new submission timelines.

Chair Parsons stated the verbiage “status requests cannot be answered at this time” contained within revised document package must be eliminated, as members must have an estimate for responses.

9. Items of Potential Over-Reach

Mr. Doncost summarized an examination proposed by United ACSC to explore a reduction in permit oversight for certain alterations, such as “like-for-like” replacements of appliances or other materials, and the creation of a Classification Tier System. This examination will result in a memorandum to be reviewed by Third ACSC and other committees.

Chair Parsons inquired as to how much involvement and communication regarding these potential changes have been communicated to real estate agents working with the community.

Mr. Doncost confirmed that at a previous real estate meeting, all rules and regulations were thoroughly communicated, and future communications could be initiated via the website or via newsletters.

10. Asbestos Rules & Regulations Meeting

Mr. Doncost reiterated the plan to receive questions to submit to the AQMD representative, finalizing an agenda, and scheduling a meeting for both an AQMD representative and an IHS representative.

Items for Future Agendas:

- **Standard Details Update – Cost Estimates**
- **Ongoing Real Estate Agent Meetings**



Mr. Doncost confirmed that currently there is no real estate meeting date set, and until the backlog of inquiries is addressed a meeting date will not be confirmed. Mr. Doncost has confirmed the goal is to set a new date for meeting within the next 4 weeks.

Chair Parsons and Director Plean inquired as to how incoming submissions were tracked and the driver to delays experienced by members.

Mr. Doncost explained the process for incoming submissions, all inquiries are logged, then “MA” staff engages in an ongoing dialogue until a complete permit submission is received, then the permit is logged into the Stellar system. Mr. Fogg confirmed that a permit typically requires 10-14 days to process once entered into Stellar. Mr. Doncost further explained that members mistakenly assume that any submission of documents is the equivalent of a complete submission and therefore the perception of extended permit submission times is inaccurate. Furthermore, Stellar only presents a limited range of oversight, meaning that once a permit is submitted, it may be shown as “In Progress” for the entire duration of the work until an owner submits their final inspection.

Director Mutchnick raised a concern that contractors’ pricing has risen, and members would benefit from a transparent pricing schedule. Mr. Doncost confirmed that “MA” does not oversee the pricing of contractors.

Concluding Business:

11. Committee Member Comments:

Director Plean suggested the potential of hiring temporary staff to assist in open positions.

Mr. Doncost clarified that temporary staff is limited in assistance ability due to the highly specialized nature of HOA regulations.

Chair Parsons asked if any additional item for future discussion should be raised.

12. Date of Next Meeting – February 22, 2021

13. Adjournment at 11:01 AM

X _____
DRAFT

Steve Parsons, Chair

Robbi Doncost, Staff Officer

Telephone: (949) 268-2281



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, February 4, 2021 – 9:30 a.m.

VIRTUAL MEETING

**Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Lynn Jarrett, Annie McCary, Reza Karimi, Ralph Engdahl, Donna Rane-Szostak

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Chair Jarrett made a motion to amend the agenda by removing agenda item #10. The motion passed with a unanimous vote.

4. Approval of the January 7, 2021 Report

Director Karimi moved to approve the Report. Director McCary reported a correction. The motion passed to approve the report, with the correction, with a unanimous vote.

5. Committee Chair Remarks

Chair Jarrett stated that, each month, she visits the location of each tree request on the agenda. She urged the committee members to visit them each month also, prior to the committee meeting. It gives a better perspective than just looking at the photos provided with the Staff Reports.

6. Department Head Update

Mr. Wiemann reported that he will have year-end reports next month and service improvement recommendations; it's time to start thinking about the 2022 budget. Next month, he will also report on the accomplishments of the Landscape Department, also any shortcomings from 2020, and where Landscape is headed this year. Landscape came in under budget for 2020. He is happy about that. A supplemental project awarded last year, regarding a slope at 3195, has been completed.

Chair Jarrett stated that Mr. Wiemann is working on FAQs to put onto the website. She asked the committee members to bring the FAQs they hear to next month's agenda to discuss. She requested that this topic be added to the agenda for next month.

Mr. Wiemann stated that many calls into Resident Services are within 30 days of Members' next service date which tells us that Members aren't aware of the landscape schedules. Informing residents about the landscape schedules would reduce a lot of these tickets. We need to inform residents and educate them about using resources available to them on the Village website to help reduce the number of calls to Resident Services.

Consent Calendar:

None.

Reports:

7. Project Log

Mr. Wiemann reviewed the 2020 and 2021 Project Logs with the committee and answered some of the committee members' questions.

8. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee. A contractor is working on the species-based tree trimming cycle and staff is helping to get caught up on the deferred tree trimming from previous years.

9. Proposed Landscape Modernization/Turf Reduction Project 2021

Mr. Wiemann reviewed the three areas staff is proposing for turf reduction to save water. The majority of Third doesn't qualify for turf reduction rebates due to recycled water restrictions as rebates aren't available for recycled water at this time. We are focusing on the smaller, more difficult-to-maintain areas for turf reduction. They take more time than they should to maintain and some of these areas involve safety concerns for staff, such as steep areas.

These proposed projects are already in the budget for this year.

Director McCary made a motion to start construction on these projects. Director Rane-Szostak seconded. No objections. Approved by consensus.

Items for Discussion and Consideration

10. Tree Removal Request: 4006-3C Calle Sonora (Pearlstone) - One Canary Island Pine tree

This item was removed from the agenda, per the committee's request.

11. Tree Removal Request: 4026-2G (Kim) - Two Canary Island Pine trees

Director McCary made a motion to accept staff recommendation and remove these trees. Director Engdahl seconded. The committee was in unanimous support.

Director Karimi asked if the third tree there should also be removed and Mr. Wiemann explained why it shouldn't be at this time. The cost to remove a tree that may not need to be removed right now takes away from money to trim trees since the money is from the same line item in the budget.

12. Tree Removal Request: 5333-B Bahia Blanca (Hsu) - One Camphor Tree

Director McCary made a motion to accept the staff recommendation and deny this request and instead perform a root trench, as well as a crown reduction and thinning during the next scheduled trim cycle. Director Rane-Szostak seconded. The committee was in unanimous support.

13. Tree Removal Request: 5589-A (Pullman) – Bottle Brush Tree

Director McCary made a motion to accept the staff recommendation and deny this request. Director Engdahl seconded. The committee was in unanimous support.

14. Proposed Revisions to Tree Trimming and Removal Guidelines

Mr. Wiemann explained that he would like to condense the two existing tree resolutions with the tree guidelines so all the rules regarding trees are clear and are all in one place for Members. He added the fruit tree maintenance policy to this resolution also. Rodent guards will be provided as a chargeable service. Staff will not be installing rodent guards on all the trees.

Director Rane-Szostak said this might be a good item for the FAQ section we are working on. Mr. Wiemann stated that it will be included.

Chair Jarrett that the Breeze is another good location for information such as this.

Director Rane-Szostak made a motion to approve an all-inclusive tree resolution to supersede the previous resolutions and to recommend it to the Board. Director McCary seconded. This proposed resolution will be brought to the next Board meeting.

Future Agenda Items

Concluding Business:

15. Member Comments (Items Not on the Agenda)

N. Ira Lewis (3449-A)

- *Will you be using Kurapia in the upcoming turf reduction project(s)? If not, why not? It is in the very low water and maintenance category.*

Mr. Wiemann stated that we do use this a lot and when it is available. It is a popular ground cover and sometimes it is sold out at the nurseries. They are slow growing and drought tolerant and are in high demand. It may be used in these upcoming projects, if available.

- *Do you intend to establish Owl Boxes in the community? Areas of perfect usage are near the Laguna Wilderness area. If not, why not? They are more efficient in eradicating all rodents, rats, mice, gophers, etc. (i.e. a family of 3 owls eats 2,000 – 3,000 rodents a year with no poison) lowering costs dramatically as it will eliminate the need for bait stations.*

Mr. Wiemann stated that are not currently plans to do this. That would be a committee decision.

- *Do you have plans to retrofit the walkway areas with drip to lower water usage but more importantly reduce general liability eliminating slip and fall events on wet/moist cement walkways. This will qualify for an insurance cost reduction.*

Mr. Wiemann stated there are no plans to put in drip irrigation on walkways as there are miles of walkways in the Village.

16. Response to Member Comments

Above.

17. Committee Member Comments

Director Engdahl thanked Mr. Wiemann for putting the vendor category onto the project log.

Director McCary thanked the committee, Mr. Wiemann and his staff. Great meeting.

Director Rane-Szostak thanked Mr. Wiemann for combining the tree policies and creating the FAQs for the website.

Mr. Wiemann stated that the Landscape Manual is intended to be a living document. If something in the manual must be clarified, please let him know. He asks that Members not make requests to the crews but kudos are appreciated.

Chair Jarrett stated that Mr. Wiemann teaches us a lot.

18. Date of Next Meeting – Thursday, March 4, 2021 at 9:30 a.m.

19. Adjournment at 10:54 a.m.

A handwritten signature in black ink, appearing to read 'LJ/em', is written over a horizontal line.

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator – 268-2565

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OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
WATER CONSERVATION SUBCOMMITTEE**

**Wednesday, January 20, 2021 – 10:00 A.M.
VIRTUAL MEETING**

Laguna Woods Village Community Center 24351 El Toro Road

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Donna Rane-Szostak, Reza Karimi, Lynn Jarrett

COMMITTEE MEMBERS ABSENT: John Frankel

OTHERS PRESENT: None

ADVISORS PRESENT: Kay Havens

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Rane-Szostak called the meeting to order at 10:00 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Director Jarrett moved to approve the agenda. It was approved by consensus.

4. Approval of the Meeting Report from October 14, 2019

Director Karimi moved to approve the Report. It was approved by consensus.

5. Committee Chair Remarks

Chair Rane-Szostak welcomed everyone and introduced the committee members.

She narrated slides she created regarding water usage (attached).

Consent Calendar:

None.

Reports:

6. Discuss and review reports on irrigation system and recycled water usage

Mr. Wiemann reviewed with the committee the Tier 4 water usage from the El Toro Water District water bill. He stated that for the next meeting, he will include an analysis of the irrigation meters.

Items for Discussion and Consideration:

7. Status of El Toro Water District (ETWD) rebates

Mr. Wiemann reported that the majority of rebates available to Third Mutual are residential in nature such as low flow shower heads and toilets. Due to recycled water restrictions, Third Mutual does not qualify for landscaping rebates.

Discussion about blue leak tablets and low flow shower heads. Mr. Wiemann suggested sending the leak tablets to buildings with high water usage. The shower heads are offered for free from ETWD.

Director Karimi discussed potable water versus recycled water.

Director Karimi thanked Director Rane-Szostak for taking over as Chair of this committee.

8. Discuss the letter to residents with high water usage

Chair Rane-Szostak related she had received one of these letters in the past. Since they had been away for two months and knew their water usage had been low, it led to discovery of a water leak on the lawn. That letter helped discovery of a major leak under the lawn and it was fixed by staff.

9. Discuss collaboration opportunities with ETWD

There are rebates for high efficiency toilets and clothes washers. Advisor Havens stated those funds are available. She said it would be good idea to let residents know that an efficient toilet would be free to them to replace an inefficient one when doing a remodel. Rebates have remained the same for several years now. Rebates on removing turf are also still available.

Chair Rane-Szostak thanked Director Jarrett for introducing her to Dennis Cafferty at ETWD.

Advisor Havens stated that community advisory groups are held quarterly at ETWD. Those meetings provide people with a lot of information. Due to climate change, many things will be changing over the next 40 years.

Pwelsh@etwd.com to be put on the list to be alerted to the dates of these meetings.

Director Havens stated that ETWD is often on Village TV with information for residents.

Advisor Havens stated it is important to let residents know who to call when they see a broken pipe.

Advisor Havens believes changing high water need trees to low water need trees is important. There are approximately 36,000 trees currently in the Village. Mr. Wiemann said staff just went through the entire nursery stock. 99 percent of plant material is grown here in the Village nursery. We are selling off some high water use plant material to another nursery replacing those with low water use plants. Our irrigation system is 50 years old and needs to be updated. One of our goals is to install flow meters so leaks can be detected.

Items for Future Agendas:

10. Identify Items for Future Agendas

- Educating Village residents.
- Keeping an eye on Tier 4 water use.
- Director Karimi was interested to see if high water usage involves owners or tenants. Mr. Wiemann said that can be done and there will be report on that for future meetings.
- Director Jarrett suggested Director Karimi write an article for the blast about rebates. Important to say that it is a one-time rebate, not a rebate for every year item is used.

Concluding Business

11. Member Comments (Items Not on the Agenda)

None.

12. Response to Member Comments

None.

13. Committee Member Comments

Director Jarrett told Chair Rane-Szostak that this was a good meeting and she was off to a great start.

Director Karimi said great meeting and he is looking forward to great things.

Chair Rane-Szostak stated she would like educational programs on Village TV long before the next meeting and she will be working on that goal.

14. Date of Next Meeting is Wednesday, April 21,2021

15. Adjournment at 11:00 a.m.

DRS/em

Donna Rarie-Szostak, Chair



OPEN MEETING

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL RESIDENT POLICY AND COMPLIANCE COMMITTEE

Wednesday, February 3 2021 – 9:30 a.m.
VIRTUAL MEETING

Laguna Woods Village Community Center, Board Room – 24351 El Toro Road

MEMBERS PRESENT: Lynn Jarrett, Chair, Steve Parsons, Cush Bhada, Reza Karimi and Annie McCary

MEMBERS ABSENT: Robert Mutchnick

ADVISORS PRESENT: Stuart Hack

ADVISORS ABSENT: None

STAFF PRESENT: Blessilda Wright, Pamela Bashline, and Paul Nguyen.

CALL TO ORDER

Lynn Jarrett, Chair, called the meeting to order at 9:30 a.m.

ACKNOWLEDGEMENT OF MEDIA

The Media was not present.

APPROVAL OF AGENDA

Director Karimi made a motion to approve the agenda with a change to remove agenda item 8. Multi-Unit Owner Qualification. Director Parsons seconded the motion.

By unanimous vote, the motion carried.

APPROVAL OF MEETING REPORTS

Director Karimi made a motion to approve the January 6, 2021 meeting report as presented. Director Parsons seconded the motion.

By unanimous vote, the motion carried.

CHAIRMAN'S REMARKS

Lynn Jarrett, Chair, stated we will discuss social media policy and Barbeque Rules and Regulations Implementation.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

None

ITEMS FOR DISCUSSION AND CONSIDERATION

Barbeque Rules & Regulations

Chair Jarrett, discussed BBQ Rules & Regulations. The Committee commented and asked questions.

Director Parsons made a motion to approve the Barbeque Rules and Regulations with changes. Director Karimi seconded the motion.

By consensus, the motion carried.

Multi-Unit Owner Qualification

Removed from the agenda and moved to Items for Future Agendas.

Social Media Use Policy

Chair Jarrett, presented Social Media. The Committee commented and asked questions.

Director McCary made a motion to approve the Social Media Use Policy with changes. Director Karimi seconded the motion.

By a 5-1-0 vote (Director Bhada opposed), the motion carried.

ITEMS FOR FUTURE AGENDAS

Multi-Unit Owners Qualifications

CONCLUDING BUSINESS

Committee Member Comments

Directors Parsons thanked Stuart Hack, Pamala Bashline and Blessilda Wright for their hard work on the Barbeque Rules and Regulations.

Advisor Hack thanked Chair Jarrett for a good meeting

Chair Jarrett thanked the committee for their hard work

Date of Next Meeting

The next meeting is March 3, 2021 at 9:30 a.m.

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 10:41 a.m.


Lynn Jarrett (Feb 3, 2021 18:32 PST)

Lynn Jarrett, Chair
Third Laguna Hills Mutual

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FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, December 16, 2020 – 1:30 p.m.
Virtual Meeting

MEMBERS PRESENT: Jim Hopkins, Chair; Bunny Carpenter, Gan Mukhopadhyay, Steve Parsons, Robert Mutchnick, Azar Asgari, Carl Randazzo, Advisor: Rosemarie diLorenzo

MEMBERS ABSENT: Al Amado

STAFF PRESENT: Betty Parker, Jeff Parker, Siobhan Foster, Chuck Holland, Steve Hormuth, Jose Campos, Christopher Swanson

OTHERS:

VMS – Stefanie Brown, Juanita Skillman, Dick Rader

GRF – Egon Garthnoffner, Sue Stephens, Don Tibbetts, Bert Moldow, Joan Milliman

United – Sue Margolis, Cash Achrekar, Elsie Addington

Third – Debbie Dotson, Lynn Jarrett

Call to Order

The meeting was called to order at 1:31pm.

Acknowledgement of Media

The meeting was streamed online via Granicus.

Approval of Meeting Agenda

A motion as made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of October 21, 2020

A motion was made and carried by a vote of 6-0-1 to amend the minutes with the following:

- GRF Recreation Club Refunds
 - o The committee requested an update on how information is being provided to residents and recreation clubs on club fee reimbursements.

Member Comments (Items Not on the Agenda)

None.

Chair Remarks

Director Hopkins commented on chairing the committee and thanked Financial Services for providing service levels consistently throughout 2020.

Department Head Update

Betty Parker, CFO, provided several status updates including the 2021 budget process, Civil Code financial review requirements, insurance renewals, and investment performance.

Review Preliminary Financial Statements dated November 30, 2020

The committee reviewed the financial statements dated November 30, 2020 and questions were addressed.

Future Agenda Items

Investment Task Force – Equity Positions

Select Audit Task Force – RFP for Auditors

Reserve Expenditures Report Analysis

Committee Member Comments

Director Randazzo commented on items with remaining encumbrance items on the reserve expenditures report relating to the performing Arts Center.

Director Achreker commented on the need to see the towers amounts in the annual Greenbook.

Date of Next Meeting

Wednesday, February 17, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 2:47 p.m.

DRAFT

James Hopkins, Chair



OPEN MEETING
THE GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE
Monday, January 18, 2021, at 1:30 p.m.
Laguna Woods Village Community Center, Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

MEMBERS PRESENT: Chair Joan Milliman; Directors Bunny Carpenter, Maggie Blackwell, Lynn Jarrett, Annie McCary, Elsie Addington and Ryna Rothberg; Advisors Tom Nash, Carmen Pacella, Lucy Parker and Juanita Skillman; Alternates Neda Ardani and Deborah Dotson

MEMBERS ABSENT: Advisor Theresa Frost

OTHERS PRESENT: GRF Treasurer James Hopkins and Director Jon Pearlstone; The Broadband Group's Nathan Rosenberg, Andrew Hurry, Frank Newsom, Jeff Reiman, Patrick Thibeault and Minu Youngkin

STAFF PRESENT: Eileen Paulin, Chuck Holland, Susan Logan-McCracken, Paul Ortiz and Ellyce Rothrock

1. **Call to Order**
Meeting was called to order at 1:30 p.m. and a quorum established by Chair Milliman.
2. **Acknowledgement of Media**
None present.
3. **Approval of the Agenda**
Reverse numbers 8 and 9 so The Broadband Group can present their report first. No objections. No other changes. Approved by unanimous consent.
4. **Approval of Meeting Report from December 14, 2020**
Approved by unanimous consent.
5. **Chair's Remarks**
Chair Milliman welcomed everyone and introduced new Director Maggie Blackwell. She welcomed The Broadband Group staff in attendance and announced the presentation, after which they would answer committee questions.

Chair Milliman acknowledged and commended the Media and Communications, Television Services and Information Services teams for their hard work in keeping the Village informed.

6. Member Comments -- Open Forum (Items Not on the Agenda)

No comments.

7. Director's and Staff Responses to Member Comments

None.

REPORTS

9. The Broadband Consultant Update – The Broadband Group (TBG)

Ms. Paulin introduced The Broadband Group and thanked Mr. Holland for finding this expert resource. She turned the meeting over to Nathan Rosenberg, TBG's chair, who introduced his colleagues present at the meeting.

Mr. Rosenberg referred to the full report, which was distributed to the committee prior to the meeting. He highlighted that the Village has one of the best cable systems that the company has seen in the country, that it's a valuable asset and that staff has shown its ability to run and maintain a highly complex cable system. He invited the committee to ask questions at any time during the presentation.

Mr. Rosenberg's main points were that Laguna Woods Village has a high-quality cable system that is maintained well at below-market prices by a staff that knows the system thoroughly. The community benefits today from the forward thinking decades ago. Decisions going forward should consider that same long-term view of residents to come. Cable television is becoming less important, while internet services are becoming more important.

Mr. Rosenberg also pointed out possible vulnerability of the internet service where both "internet pipes" serving Laguna Woods Village are located in the same trench on Via Campo Verde, a single point of failure. Other key risks for consideration he pointed out are in the full report.

Several committee members, other directors and residents asked questions that were answered by Mr. Rosenberg. Splitting nodes and fiber-to-the-curb were mentioned as possible solutions to extending cable services in a market where internet is overtaking cable.

Mr. Rosenberg introduced Patrick Thibeault and a discussion on network caching and streaming services ensued.

Ms. Paulin recommended engaging The Broadband Group further to help answer questions about long-term planning.

Chair Milliman said this would require an ad hoc committee to do an in-depth study and took names of volunteers at this point. The ad hoc committee included Chair Milliman, James Hopkins, Jon Pearlstone, Richard Rader, Lynn Jarrett, Annie McCary and Deborah Dotson.

Mr. Rosenberg thanked everyone for this year-long effort that was interrupted by COVID. He commended the work that went into an impressive cable system that shows craftsmanship.

Chair Milliman and Ms. Paulin thanked The Broadband Group.

8. Media and Communications Report – Director Eileen Paulin

Ms. Paulin commended Ms. Rothrock on the latest issue of the Village Breeze. Chair Milliman drew attention to the workflow report chart in the agenda packet to show the variety of work and organization-wide interaction the Media and Communications department engages in.

Ms. Paulin stated that COVID exposure notifications are recommended by our legal advisors.

Ms. Paulin stated that an all-boards training is another top priority and that virtual new resident orientations are going well.

Ms. Paulin also discussed the COVID-19 vaccination initiative with the Orange County Health Care Agency and MemorialCare. "This Day" broadcasts, Friday email blasts, online FAQs are among the communications efforts to inform residents. Media efforts include KABC, which is working with OCHCA's and MemorialCare's PR agency, Idea Hall.

ITEMS FOR DISCUSSION AND CONSIDERATION

- No items brought up or discussed

ITEMS FOR FUTURE AGENDAS

- Broadband financials
- Overview of contract renewals

CONCLUDING BUSINESS

10. Committee Member Comments

Director Carpenter said she was pleased with The Broadband Group report, which gave the committee a lot of options to work with in going forward.

Director Jarrett said she is glad to be on the ad hoc committee and on the communications committees for Third and GRF. She thanked Ms. Paulin and Chair Milliman for a good meeting.

Director Addington also thanked everyone involved for a good meeting.

Director Rothberg stated she sent a query letter for coverage in the Village Breeze magazine. Ms. Paulin said she received and will discuss this offline.

Director McCary commended the meeting, Chair Milliman, Ms. Paulin and her department, and the The Broadband Group report.

Advisor Parker stated that she was impressed with The Broadband Group report and in awe of what Ms. Paulin's department is accomplishing.

Director Pacella commended the meeting, The Broadband Group report, and the work Ms. Paulin and her department are doing.

11. Date of Next Meeting -- Friday, February 19, 2021, at 1:30 p.m.

12. Adjournment
3:10 p.m.

p.p. Joan Milliman / SLM

Joan Milliman, Chair
Media and Communications Committee

REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

January 20, 2021

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday January 20, 2021 at 9:00 AM, Virtual

MEMBERS PRESENT: Chair: Yvonne Horton, John Frankel, John Carter, and Debbie Dotson

MEMBERS ABSENT: Neda Ardani

STAFF PRESENT: Carlos Rojas, Jennifer Zion, Eualio Diaz

Call to Order

Yvonne Horton, Chair, called the meeting to order at 9:03 AM.

Traffic Hearings

The Committee held 8 traffic hearings and found 8 cases guilty (4 of these cases were guilty with no fines. Detailed information is attached to the official report of this meeting.

Date of Next Meeting

The next meeting is scheduled for Wednesday February 17, 2021, at 9:00 AM, Virtual

Adjournment

With no further business before the Committee, the meeting was adjourned at 9:43 AM.

DRAFT

Yvonne Horton, Chair

Signature:

Email: tpdrwer@gmail.com

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